



Odisha Livelihoods Mission

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CLARIFICATION TO PRE BID QUERIES, REQUEST FOR PROPOSAL NO 313/ 06.03.2026

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM), Department of Mission Shakti.

In continuation of **Corrigendum-I** and the above-mentioned RFP, it is hereby informed to all concerned that, based on the pre-bid queries received from prospective bidders, necessary clarifications have been provided in **Annexure-I**.

Due to the extensive nature of the revisions, clause-wise amendments are not being issued. Instead, a **fully revised version of the RFP document** has been prepared and is enclosed as **Annexure-II**.

The key areas revised include:

- **Section II-Information to the bidder, Eligibility Criteria, Technical Evaluation**
- **Section III – Terms of Reference**

All bidders are advised to **refer exclusively to the revised RFP document** while preparing and submitting their proposals.

All other terms and conditions of the original RFP, which remain unmodified in the revised document, shall continue to be applicable.

Sd/-

**State Mission Director-cum-CEO
Odisha Livelihoods Mission**

Reply to Pre-Bid queries

for

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM), Department of Mission Shakti.

	RFP Clause	RFP Conditions	Clarification Sought	OLM Response
1	BIDDER DATA SHEET Last Date for submission of Proposal	30.03.2026,3.30 PM	Given the broad and elaborative nature of the assignment and the resource requirements, we submit that the bid submission date may kindly be extended by 15 working days from the date of publishing of the response to the queries enabling submission of quality proposals.	Please refer Revised RFP-Annexure-II
2	SECTION: 2 INFORMATION TO THE BIDDER 9. Evaluation of Proposal	The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date. For Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks For Non-Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks (Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)	We understand that to score full marks, the bidder needs to have 6 projects fulfilling this criteria. We request that the clause may kindly be modified to: The Bidder should have experience in Farm Livelihoods or Non-Farm livelihood projects in PMU/Monitoring and Evaluation/TSA etc of value not less than Rs. 1 Cr in last ten years as on bid due date. Each relevant assignment shall carry 5 marks, maximum 30 Marks (Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)	This clause has been revised please check Revised RFP-Annexure-II.
3	Terms of Reference (ToR) 4. Tentative Deliverables for Three years 4.1 Integrated Farming Cluster (IFC): Facilitate establishment of 500 IFCs. TSA will provide the following technical supports. ii. Technical Designing & Capacity Building	Exposure Visits & Trainings: Facilitation of inter-district and inter-state exposure visits, farmer field schools (FES)	We understand that the cost of exposure visit shall not be borne by the consulting firm	Yes, the cost for exposure will be borne by the OLM.

4	<p>Terms of Reference (ToR) 4. Tentative Deliverables for Three years</p> <p>4.1 Integrated Farming Cluster (IFC): Facilitate establishment of 500 IFCs. TSA will provide the following technical supports.</p> <p>iii. Production Enhancement & Risk Management</p>	<p>Digital Monitoring: Use of MIS/mobile-based tools for tracking cropping patterns, productivity, and service delivery at IFC level</p>	<p>We understand that the cost of purchase/ subscription of any tools for tracking or developing such tools shall not be part of the scope of work of the consulting firm</p>	<p>The TSA will provide the thematic guidance.</p>
5	<p>Terms of Reference (ToR) 4. Tentative Deliverables for Three years</p> <p>4.1 Integrated Farming Cluster (IFC): Facilitate establishment of 500 IFCs. TSA will provide the following technical supports.</p> <p>iv. Aggregation, Value Addition & Market Linkages</p>	<p>Primary Processing & Value Addition: Establishment of grading, sorting, cleaning, drying, milling, and basic processing units at cluster level.</p>	<p>Kindly clarify whether 500 IFC cluster is a KPI/target for the TSA We understand that the scope of consulting firm shall be limited to the support in establishment of such facilities and the cost of establishment shall not be the onus of the TSA</p>	<p>This is the maximum target as per approval of MoRD for 3 years. The cost for execution will be borne by OLM.</p>
6	<p>Terms of Reference (ToR) 4. Tentative Deliverables for Three years</p> <p>4.2 Organic & Natural Farming iii. Capacity Building & Handholding Support</p>	<p>IEC materials (leaflets, posters, videos) on organic and natural farming practices</p>	<p>We understand that the cost of development of IEC materials shall not be the onus of the consulting firm</p>	<p>Yes</p>
7	<p>Terms of Reference (ToR) 4. Tentative Deliverables for Three years</p> <p>4.2 Organic & Natural Farming</p>	<p>Soil health monitoring and crop performance reports</p>	<p>We understand that the cost of soil tests shall not be the onus of the consulting firm</p>	<p>Yes</p>
8	<p>Terms of Reference (ToR) 4. Tentative Deliverables for Three years</p> <p>4.4 Common Facility Centre, post harvest management and integration of drones and renewable energy</p>	<p>ii. Model Development (CFC/ cold storage) & Innovations Design and pilot innovative CFC models including: Develop standardized prototypes for replication</p>	<p>We understand that the cost of piloting shall not be the responsibility of the consulting firm</p> <p>We understand that the cost of developing the prototypes shall not be the responsibility of the consulting firm</p>	<p>Yes</p>

9	<p>Terms of Reference (ToR)</p> <p>4. Tentative Deliverables for Three years</p> <p>6. Monitoring, Documentation & Sustainability</p>	<p>Document (Audio visual and IC material etc.) best practices, innovations, and women-led success stories.</p>	<p>We understand that the cost of producing these Audio Visual and IC materials shall not be the responsibility of the consulting firm. Kindly clarify whether our understanding is correct</p>	<p>Yes</p>
10	<p>B) Non-Farm Livelihoods (page no 29)</p>	<p>B)Non-Farm Livelihoods</p> <p>I. Provide end to end support in establishing 2 .5 lakh micro, small and medium enterprises under the SVEP umbrella i.e. One Stop Facility Centre (OSF), Micro Enterprise Development (MED) and Start Up Village Enterprise Programme (SVEP) support of MoRD, Gol.</p> <p>II. Identify potential livelihoods in non-farm sector and help establishing at least 100 artisan clusters in the handloom, handicraft and other non-farm sectors over a period of three years.</p> <p>III. Promotion of at least 3,000 Higher order Enterprises in convergence with schemes like, PMEGP, PMFME, SFURTI etc.</p> <p>IV. Strengthening at least 3,000 non-farm Producers Groups, both existing and new and promote at least one Producers Enterprise in each district.</p> <p>V. Facilitate enterprise financing to at least 3 lakh entrepreneurs under MUDRA, PMFME, Stree Shakti etc.</p> <p>VI. Facilitate partnership with Technical Support Agencies empanelled by MoRD, such as CFTRI, NIFT, Patanjali etc. in desired interventions.</p> <p>VII. Organizing skill training for nearly 1 lakh artisans in tie up with training and capacity building agencies of national and international repute.</p>	<p>Kindly clarify whether this shall be the target for the TSA or these are the tentative numbers currently proposed. We submit that the targets/ KPIs shall be finalized based on the initial evaluation of the current scenario by the TSA during the phase 1 of the assignment.</p>	<p>This is the maximum target as per approval of MoRD for 3 years. The cost for execution will be borne by OLM.</p> <p>The TSA will provide the 3-year action plan based on this target for execution of 1st phase of the assignments (i.e for 3 years)</p>

11	Terms of Reference (ToR) 9. Replacement of Key Personnel	<p>The agency may change a maximum of 5% staff with the prior consent of the</p> <p>Client in accordance with the Contract and in such case; a replacement staff shall have equal or better qualifications and experience as those of the originally proposed Key Expert. If the agency proposes to change more than 10% staff in a year, a penalty of 5% of the remuneration cost fixed for that particular staff shall be deducted by the Client.</p> <p>b. In case, agency proposes the replacement of the staff in 3rd year, If so extended, the 10% of remuneration cost for that particular staff shall be deducted by the Client.</p> <p>c. Replacement penalty shall not be applicable for MIS associate's staff.</p>	<p>We would like to bring the following points for the kind consideration: 5% replacement of staff limits the staff replacement to 1 Staff and 10% limits the staff replacement to 2 Staff during the entire duration of the assignment. In view of this, we submit that it may kindly be added that These clauses shall not be applicable if the staff replacement is due to the resignation/medical reasons/ superannuation/ bereavement of the staff members.</p>	This clause has been revised please check Revised RFP-Annexure-II.
12	Table point-2, Page 1	"Last Date for Submission of Bid – 30.03.2026, 3.30 PM"	Preparation of the project-related documents requires multiple internal approvals and thorough due diligence. Therefore, we kindly request that the submission timeline be extended by 15 days and the last date for submission of the bid may be revised to 18.04.2026.	Please refer to Revised RFP-Annexure-II
13	Point 9 Table-2 Sr. No. 1, Page 13	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 100 Crores or above in India.</p> <p>INR >100 Cr – INR 150 Cr – 5 Marks</p> <p>INR> 150 Cr- INR 200 Cr- 7 Marks</p> <p>More than INR 200 - 10 Marks</p> <p>Maximum marks- 10</p>	<p>Revision suggested:</p> <p>The bidder with the highest turnover will be awarded maximum 10 marks and the remaining bidders will receive marks according to their relative ranking.</p> <p>This would ensure that a well-established and experienced firm is selected for the assignment.</p>	This clause has been revised please check Revised RFP-Annexure-II.

14	TECH-9, Page 47	"For each position of key professional separate form Tech B-6 will be prepared"	<p>In the RFP, Tech B-6 is not available. Tech-9 itself suffices the detail required of the proposed professionals for the CVs so separate form is not required.</p> <p>It is suggested that Tech B-6 may remove from the RFP.</p>	Deleted from RFP Please refer Revised RFP-Annexure-II
15	TECH-8, Page 46	"NB: Bidders are requested to furnish the above information limiting it up to 3 pages only with Arial Font Size-12."	<p>Since, description of approach, methodology and workplan to undertake the assignment requires elaboration for detailing the points. We request you to allow the page limit up to 15 pages for this section.</p> <p>The revised clause may be:</p> <p>"NB: Bidders are requested to furnish the above information limiting it up to 15 pages only with Arial Font Size-12."</p>	This Clause has been revised Please refer Revised RFP-Annexure-II

16	Point 9, sub point 2 in Table-2, Page 13	<p>The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>For Farm Livelihoods Experience:</p> <p>Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>For Non-Farm Livelihoods Experience:</p> <p>Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)</p> <p>Max- 30 marks</p>	<p>We have reviewed the clause and would suggest the following for your consideration.</p> <p>1.Original Clause: The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>Revised suggested clause: “The Bidder must have overall 7 years of experience of PMU/TSA setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 5 Cr in last five years as on bid due date.”</p> <p>Justification for revision: Considering the scale of this project, successful execution demands substantial due diligence and a high level of technical expertise. In this context, projects valued at Rs. 2 Crore may not adequately meet the required qualification criteria for this project. It is suggested that the project valued at Rs. 5 Crores may be considered as experience in this criterion. Also, the project should not limit only to PMU experience as the project is to onboard TSA for implementation support. Hence, it is requested that both TSA/PMU experience may be considered.</p>	<p>This Clause has been revised Please refer Revised RFP-Annexure-II</p>
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			<p>2.Original Clause:</p> <p>a. For Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>b. For Non-Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)</p> <p>Revised Clause:</p> <p>a. For Farm Livelihoods Experience: Each relevant assignment shall carry 2 marks, maximum 10 Marks</p> <p>b. For Non-Farm Livelihoods Experience: Each relevant assignment shall carry 2 marks, maximum 10 Marks</p> <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 2 marks in total. All these 10 above projects should be 5 crores and above)</p> <p>Max- 20 marks</p> <p>Justification for the suggestion: Considering the scale of this project, successful execution demands</p>	
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			<p>experienced firm having more experience in the relevant field.</p> <p>3. Additional Clause: The Bidder must have experience of developing digital assets in Farm or Non-Farm sector.</p> <p>Each relevant assignment shall carry 2 marks, maximum 10 Marks</p> <p>Max- 10 marks</p> <p>Justification for the revision: The objective mentions technology transfer; however, the scope of work and evaluation criteria doesn't mention any points on digital assets and technology transfer. It is suggested that the experience in developing digital assets in farm and non-farm sector should also be considered.</p> <p>Total marks: 30</p> <p>4. Need clarification on whether the total experience required is for the last 7 years.</p>	
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17	Point 9, sub point 3 in Table-2, Page 13	<p>The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multilateral project in last five years as on bid due date.</p> <p>If yes = 5 marks, If no = 0 mark</p>	<p>Considering the scale of this project, successful execution demands substantial due diligence and a high level of technical expertise. In this context, projects valued at Rs. 2 Crore may not adequately meet the required qualification criteria for this project. It is suggested that the project valued at Rs. 5 Crores may be considered as experience in this criterion.</p> <p>The revised suggested clause is: The bidder must have completed at least one assignment of minimum value Rs. 5 Cr. from externally aided project/ Multilateral project in last five years as on bid due date.</p> <p>If yes = 5 marks, If no = 0 mark</p>	RFP conditions prevail
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18		<p>The proposal complete in all respect as specified in the RFP Document must be accompanied with a Non-refundable amount of Rs. 5500/- (Rupees Five Thousand Five Hundred only) towards Bid Processing Fee and refundable amount of Rs. 11,50,000/- (Rupees Eleven Lakh Fifty Thousand only) towards Bid Security in favour of “Odisha Livelihoods Mission NRLM EFMAS”, drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha in the shape of DD/BC, failing which the bid will be rejected.</p>	<p>It is requested to consider submission of Bank Guarantee (BG) as well along with DD/BC of Rs. 11,50,000/- (Rupees Eleven Lakh Fifty Thousand only) towards Bid Security bid security fee.</p> <p>The revised suggested clause is:</p> <p>The proposal complete in all respect as specified in the RFP Document must be accompanied with a Non-refundable amount of Rs. 5500/- (Rupees Five Thousand Five Hundred only) towards Bid Processing Fee and refundable amount of Rs. 11,50,000/- (Rupees Eleven Lakh Fifty Thousand only) towards Bid Security in favour of “Odisha Livelihoods Mission NRLM EFMAS”, drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha in the shape of DD/BC/Bank Guarantee (BG), failing which the bid will be rejected.</p>	RFP conditions prevail
19	Point 8, Table Sr. No. 2 to 10 and Sr. 12 to 15, Page 33 to 35	<p>“Preference will be accorded to candidates having prior work experience in the relevant sector under Odisha Livelihoods Mission (OLM).”</p>	<p>Since the project requires diverse expertise and a combination of multiple skills and knowledge areas. Giving preference to candidates with prior experience in OLM may limit the opportunity to consider highly capable candidates who possess similar or relevant experience in other departments.</p> <p>It is requested that this clause may be removed from the RFP.</p>	This Clause has been deleted, Please refer Revised RFP-Annexure-II Revised RFP-Annexure-II

20	Point -9, sub point a & b, Page 35 & 36	<p>“Replacement of Key Personnel”</p> <p>a. The agency may change a maximum of 5% staff with the prior consent of the Client in accordance with the Contract and in such case; a replacement staff shall have equal or better qualifications and experience as those of the originally proposed Key Expert. If the agency proposes to change more than 10% staff in a year, a penalty of 5% of the remuneration cost fixed for that particular staff shall be deducted by the Client.</p> <p>b. In case, agency proposes the replacement of the staff in 3rd year, If so extended, the 10% of remuneration cost for that particular staff shall be deducted by the Client.</p>	<p>Since this is a long-term project of 3 years, there may be unforeseen situations/ medical exigencies where deployed resources might leave mid-way, which is beyond the control of the bidding agency.</p> <p>Therefore, we request that the clause of 5% replacement rate of resources may be removed from the RFP.</p>	<p>This clause has been revised, please refer Revised RFP-Annexure-II</p>
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21		<p>Under the Farm Livelihoods segment, OLM invests more than ₹450 Crores annually, with a mandate from the Department to generate at least twice the return on investment (₹900 Crores). Additionally, OLM is committed to doubling farmers' and SHG women's incomes and enabling them to become "Lakhpatis."</p>	<p>The RFP mentions doubling farmers' and SHG income. Since income outcomes depend on multiple factors outside TSA control and hence the return on investment may be decided post the base line survey only.</p> <p>Also, it is requested to clarify the baseline year, income measurement methodology, attribution of results to TSA, and whether OLM will provide standardized tools/MIS for income tracking.</p>	<p>The targets related to income enhancement, ROI, and 'Lakhpatis' are program-level objectives of OLM. The TSA shall provide technical and implementation support only. Baseline, income measurement methodology, and monitoring framework will be finalized during the inception phase in consultation with OLM. Outcomes cannot be attributed solely to TSA, as they depend on multiple external factors. MIS/tools, if required, will be facilitated by OLM</p>
22	Point 20, Page 18	<p>"Governing Law and Penalty Clause"</p> <p>Penalty Clause — Delay in Deliverables (0.5% per week, up to max 5% of total contract value)</p>	<p>Penalty up to 5% of entire contract value is very high for a manpower-driven project where delays often involve dependencies at multiple level.</p> <p>It is requested to revise penalty to be capped at 1% of the <i>contract value</i>. Also clarify whether penalties apply only to TSA-dependent deliverables.</p>	<p>RFP conditions prevail. Yes, it is applicable to TSA deliverables.</p>
23	Point 6, Sub point V, Page 31	<p>"An amount equivalent to 5% of the Contract Value shall be retained as Performance Retention"</p>	<p>It is requested to limit the performance retention to 1 % of the contract value.</p> <p>The revised suggested clause may be:</p> <p>"An amount equivalent to 1% of the Contract Value shall be retained as Performance Retention"</p>	<p>RFP conditions prevail</p>

24	Terms of Reference (ToR) Point 4.2, sub point VI, Page 26	<p>“vi. Monitoring and Documentation”</p> <ul style="list-style-type: none"> Digital MIS updates and dashboards 	<p>It is recommended that the TSA’s role be limited to supporting the OLM in <i>facilitating</i> the development of the wireframes and the overall architecture for the dashboards and MIS. TSA shall not undertake the actual development of the dashboards as this involves significant costs including server-related expenses.</p>	<p>Any development cost will be borne by OLM if required.</p>
25	TECH – 9, Page 48	<p>NB: CV writeup restricted to 3 pages only with quality information relevant to the key professional requirements. The CVs need to be jointly signed by proposed professional and the authorized representative of the Bidder.</p>	<p>Since the qualification criteria as per RFP needs detailing of all the projects done by the candidates, limiting the CV up to 3 pages not sufficient to map the details of the candidate.</p> <p>It is requested to increase the CV page limit up to 5 pages.</p>	<p>Page no extended to 20 pages, Please Revised RFP-Annexure-II</p>
26	Last Date of submission of Bid	30.03.2026, 3.30 PM	<p>Considering the scale of the proposal, including the mobilization of 19 CVs, and to enable the preparation of a competitive technical proposal through a thorough understanding of the requirements, we kindly request an extension of 2–3 weeks after issuance of responses to the pre-bid queries.</p>	<p>Please refer Revised RFP-Annexure-II</p>

27	<p>Page No-14 Table-2</p> <p>SI No -4</p>	<p>Relevant experience and qualification of Staff proposed/Professionals for this assignment as per the ToR ,</p> <p>Team Leader (1 Nos):</p> <p>1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks.</p> <p>2. 0.5 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 2.5 marks).</p> <p>Other Key Professionals (18 Nos):</p> <p>1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks.</p> <p>2. 0.25 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 1 marks per professional, for 18 key professionals).</p>	<p>The marks do not add up properly.</p> <ul style="list-style-type: none"> • The total marks in CV section • Bifurcation for TL Position and Other Key Professionals <p>Weightage of marks for Qualification & Experience</p>	<p>This Criteria has been revised, Please refer Revised RFP-Annexure-II</p>
28	<p>Page No-22</p> <p>Objective of Engaging TSA</p> <p>SI No -III</p>	<p>Marketing & Branding Support</p>	<ul style="list-style-type: none"> • Considering the volume of Marketing & branding activities required to justify the requirement of the assignment we may kindly request to add a dedicated professional having extensive experience in: <ul style="list-style-type: none"> a. Packaging b. Brand development campaigns c. Marketing & Promotional activities <p>We understand OLM has the databases of PGS along with the variety of products being produces by them. Hope our understanding is clear in this matter</p>	<p>Added in the RFP, Please refer to Revised RFP-Annexure-II</p>

29	Page No-22 Objective of Engaging TSA SI No -IV	Demonstration and Learning Platforms Establish practical demonstration sites to create experiential learning opportunities for farmers and project beneficiaries.	We understand that the field demonstration will be carried out in association with various organizations. However, the entire cost involved in the demonstration process will be borne by OLM. Hope our understanding is clear in this matter	Yes
30	Page No-22 Objective of Engaging TSA SI No -V	Technology Transfer and Capacity Building Organize knowledge-sharing sessions, exposure visits, and technical training programs for improved activity management.	We understand that all expenses related to training, capacity building, knowledge-sharing sessions, exposure visits, and technical training programs for various stakeholders will be borne directly by OLM. These programs may be conducted as per the program requirements, without any financial limitations. Hope our understanding is clear in this matter	Yes
31	Page No-22 Scope Of Work SI No -V	Assist in creating sustainable livelihood and food security for Mahila Kisan through various sustainable agriculture livelihood prototype based interventions.	We understand the expenses related to develop the prototypes will be borne by OLM. Hope our understanding is clear in this matter	Development of prototype in soft components is the responsibility of TSA. There is not extra cost associated for developments
32	Page No-23 Scope Of Work SI No -XI	Carry out short studies and surveys on behalf of OLM/Dept. of MS as per requirement.	Hope the studies and surveys are based on the secondary sources of information or we may be allowed to engage with the OLM ground resources for collection of the data from ground	For short studies & surveys TSA will provide only thematic guidance. If required OLM will provide the resource.

33	<p>Page No-29 Non-Farm Livelihoods</p>	<p>The targets allotted in SI No- I, II, III, IV, V, VII</p> <p>Establishing 2.5 lakh micro, small and medium enterprises</p> <p>help establishing at least 100 artisan clusters</p> <p>Promotion of at least 3,000 Higher order Enterprises</p> <p>Strengthening at least 3,000 non-farm Producers Groups</p> <p>Facilitate enterprise financing to at least 3 lakh entrepreneurs</p> <p>Organizing skill training for nearly 1 lakh artisans</p>	<p>We appreciate the opportunity to contribute to this high-impact social enterprise promotion programme and welcome the ambition reflected in the higher targets. Given the magnitude of the proposed numbers, we understand that these have been derived based on a detailed need assessment. In this context, on the underlying assumptions, supporting data, and activity-wise rationale used to arrive at these figures, including the basis for identifying the prospective beneficiary base, which we understand is available with OLM and the same will be provided to the selected bidder to initiate the project execution.</p> <p>Hope our understanding is clear in this matter.</p>	<p>All the targets are approved by MoRD for three years. TSA will provide only thematic guidance to achieve these targets.</p> <p>After execution of contract the TSA will submit the 3 years action plan to OLM based on this targets.</p>
34	<p>Page No-33 Payment Schedule SI No-1</p>	<p>5% Payment for</p> <p>Submission of detailed 3-Year Action Plan (covering Year 1, Year 2 & Year 3) professionals Within T + 30 days</p> <p>Deployment of all approved PMU Within T + 90 Days</p>	<p>We kindly request clarification regarding the timeline</p>	<p>5% of payment will be released after submission of 3 years plans and deployment of all the professionals. (Please Refer Revised RFP-Annexure-II)</p>

35	<p>Page No-33 Detail of Professionals and their responsibilities</p>	<p>Team Leader</p> <p>A seasoned professional with a Master's Degree in Agriculture/Veterinary/Fishery/Forestry/Horticulture with at least 10 years' experience in Livelihoods, Value Chain Development, understanding the issues of Livelihoods, identification of the gaps in the Livelihoods activities, analyzing and developing effective strategies for Multifarious Livelihoods, Strong understanding on different Govt Schemes and models. Develop a robust Convergence Matrix, for facilitating beneficiaries in accessing different entitlements and schemes. He /She will Lead the Team of TSA and Provide Support to the Livelihoods Cell. He/ She will responsible for overall achievement of team.</p>	<p>Since the program places equal emphasis on both farm and non-farm products, with a primary focus on livelihood promotion, we request that MBA, MA in Rural Management, or MA in Sociology be included as part of the qualification criteria for the Team Leader (TL) position.</p>	<p>Qualification Criteria revised, please check Revised RFP</p>
36	<p>Page No-33 Detail of Professionals and their responsibilities</p>	<p>For Position No- 2 to 15 "Preference will be accorded to candidates having prior work experience in the relevant sector under Odisha Livelihoods Mission (OLM)."</p>	<p>Preference may be given to candidates with prior work experience in the relevant sector during the selection process; however, at this stage, we kindly request that this statement be removed from the RFP. Removing the preference clause will allow for a wider pool of candidates to be considered. Additionally, a team comprising individuals with diverse yet comparable experience in the livelihood sector can bring fresh perspectives and added value to the project.</p>	<p>Criteria has been revised, please check Revised RFP-Annexure-II</p>

37	<p>Page No-33</p>	<p>Detail of Professionals and their responsibilities</p>	<p>Considering the volume of work envisaged under the assignment, we request the inclusion of the following two professionals to ensure smooth and effective implementation:</p> <ul style="list-style-type: none"> <p>Capacity Building Professional: As the assignment involves extensive capacity-building activities, the engagement of a dedicated and experienced Capacity Building professional would significantly add value to the project through structured planning, delivery, and monitoring of these activities.</p> <p>IEC/Communication Professional: The program will involve a wide range of field-level activities, requiring strong outreach and engagement to attract and inform beneficiaries. A dedicated IEC/Communication professional would be essential not only for designing and implementing comprehensive IEC campaigns, but also for ensuring effective dissemination of program objectives and outcomes through various media platforms.</p>	<p>Added in the RFP, please refer Revised RFP-Annexure-II</p>
38	<p>Page No-36 Replacement of key Professionals SI No -C</p>	<p>Replacement penalty shall not be applicable for MIS associate's staff.</p>	<p>We request clarification regarding the resources to which this applies.</p>	<p>No penalty shall be imposed in case of replacement of any non-key expert if deployed by TSA.</p>

39	<p>Page No-37</p> <p>Other Terms & Conditions</p> <p>SI No -VI</p>	<p>Additional Scope: As per the need, The Client may assign additional scope at any point of time during the period of Contract or after closure of the Contract as the case may be. The cost of the additional scope shall be determined separately by the approval of the competent Authority.</p>	<p>We are happy and enthusiastic to assist OLM with any additional scope of work as per the department's requirements. We respectfully request that the cost associated with the additional scope be finalized separately, with the approval of the competent authority, in discussion with the agency.</p>	<p>The cost for the additional scope will be decided mutually by both parties.</p>
40	<p>Page 18</p> <p>Clause 21,</p> <p>Confidentiality</p>	<p>Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Consultant of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the consultant or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.</p>	<p>Request for clarify the duration of this obligation (e.g., does it survive the termination/expiry of the contract, and if so, for how long)? Further, we propose the standard clause to be added, "The Consultant shall be permitted to retain copies of such Confidential Information as it is required to retain for legal or professional regulatory purposes".</p>	<p>until the publication of the award of contract</p>
41	<p>Page 30</p> <p>Total Contract Value</p> <p>Clause 6.I,</p>	<p>The total Contract Price shall be as specified in the Agreement and shall remain firm for a period of three (3) years from the Effective Date (T), unless otherwise provided in the Contract. All payments shall be made in accordance with the milestones and conditions specified herein, subject to certification by the Competent Authority / Review Committee.</p>	<p>Clause 6.I states that the contract price shall remain firm for three years. Given the initial project cycle is for 5 years and the contract may be renewed annually, we request to clarify if a provision for rate escalation (e.g., linked to a standard inflation index) could be considered for any extension beyond the initial three-year term.</p>	<p>No rate escalation will be permitted. After three years, the contract may be renewed annually.</p>

42	Limitation of Liability & Consequentia I Loss		<p>The RFP does not appear to contain a clause on Limitation of Liability. As unlimited liability presents a significant risk, will request to including a clause that (a) limits the consultant's total liability to the contract value (1x the consultancy fee), and (b) mutually excludes liability for indirect or consequential losses? This approach aligns with general industry standards for professional services.</p>	<p>Clause added in the RFP, please refer Revised RFP-Annexure-II</p>
43	Section 2 – Eligibility Criteria, Sl. No. iii Page No. 9	<p>The Bidder should have an average turnover of minimum INR 100 Crore during three financial years as on 31.03.2025 in India.</p>	<p>The client is requested to consider reducing the average annual turnover eligibility criterion in accordance with the guidance provided in the <i>Manual for Procurement of Consultancy Services (Second Edition, 2025)</i> issued by the Government of India, Ministry of Finance, Department of Expenditure. The manual (Chapter 7; Para 9; Page No. 144)</p>	<p>This criteria has been revised, Please refer Revised RFP-Annexure-II</p>
44	Section 2 – Technical Evaluation page No 13	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 100 Crores or above in India. INR >100 Cr – INR 150 Cr – 5 Marks INR > 150 Cr- INR 200 Cr- 7 Marks More than INR 200 - 10 Marks</p>	<p>In continuation of the submission made in the previous point regarding the reduction of the average annual turnover eligibility criterion, the revised scoring criteria are hereby submitted for consideration, as detailed below.</p> <ul style="list-style-type: none"> • INR 10 – 20 Cr – 5 Marks • INR 20 – 50 Cr – 7 Marks • More than INR 50 Cr – 10 Marks. 	<p>This criteria has been revised, Please refer Revised RFP-Annexure-II</p>

45	Section 2 – Eligibility Criteria, Sl. No. viii Page 9–10	Bidder must submit the EMD (Bid Security) of Rs 11,50,000/-	we submit to exempt EMD for firms registered under MSME/ Udyam	Exemption from submission of EMD may be considered subject to the submission of valid certificates pertaining to the relevant activities as specified therein
46	Section 2- Technical Evaluation – page No 13	The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.	It is understood that ongoing assignments of a similar nature will be considered for evaluation. However, at least one (1) similar assignment must have a value of ₹2 Crore or more, while such value criteria will not apply to the remaining assignments considered under this parameter. Kindly confirm the above understanding.	At least one assignment of a minimum value of ₹2 crore is required for pre-qualification. All other assignments considered for technical evaluation must also have a value of ₹2 crore or more. Assignments with a value less than ₹2 crore shall not be taken into consideration.

47	Section 2- Technical Evaluation – page No 14	<p>Relevant experience and qualification of Staff proposed/Professionals for this assignment as per the ToR ,</p> <p>Team Leader (1 Nos):</p> <ol style="list-style-type: none"> 1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks. 2. 0.5 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 2.5 marks). <p>Other Key Professionals (18 Nos):</p> <ol style="list-style-type: none"> 1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks. 2. 0.25 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 1 marks per professional, for 18 key professionals). <p>Total marks =25</p>	<p>As per the stated evaluation criteria, the total marks allocated for this section are 25. However, based on the scoring parameters for 19 Key Experts, including the Team Leader, the cumulative maximum marks calculated under the specified parameters amount to 30.</p> <p>In view of this discrepancy, it is requested that the calculation may kindly be reviewed and the correct allocation of marks for this section may be confirmed.</p>	<p>This criterion has been revised, please refer Revised RFP-Annexure-II</p>
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48	Section 2- Technical Evaluation Page No 14	<p>The bidders may be invited for a Power Point presentation in front of the committee to be formed by OLM to evaluate the presentation. Presentation should highlight;</p> <ol style="list-style-type: none"> 1. One Best practice in past for Farm Livelihoods Promotion. (5 Marks) 2. One Best practice in past for Non-Farm Livelihoods Promotion. (5 Marks) 3. Review mechanism for completion of key deliverables as per the time line fixed. (10 Marks) 4. Models to secure and retain professionals. (5 Marks) <p>One model (methodology) to be adopted in this project for Livelihoods Promotion (5 Marks)</p>	<p>In the current RFP, the presentation is assigned 30 marks, whereas the Approach & Methodology section is not separately evaluated in the written technical proposal and is not explicitly reflected in the evaluation criteria. However, the <i>Manual for Procurement of Consultancy Services (Second Edition, 2025)</i> issued by the Government of India, Ministry of Finance, Department of Expenditure (Chapter 5; Paragraph 6; Page No. 88) states:</p> <p>“Evaluation/ Scoring Criteria: Procuring Entity may ask all shortlisted Consultants to deliver presentation on their technical proposals. This presentation shall only cover contents of the technical proposals submitted by the Consultant. Unless otherwise provided, no marks shall be assigned to the presentation. Opportunities for such presentations shall be provided in a manner to provide a level playing field to all shortlisted consultants, including time limits for such presentations.”</p> <p>Further, the criteria provided for evaluating the presentation appear to be highly subjective and difficult to differentiate across bidders. For example, parameters such as <i>best practices on farm and non-farm livelihood promotion</i> may be interpreted differently by different agencies, as such practices depend significantly on geographical, climatic,</p>	<p>This criteria has been revised, please refer Revised RFP-Annexure-II</p>
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			<p>demographic, social, and institutional contexts of the intervention area. In the absence of clearly defined and objective indicators, the evaluation may lead to varied interpretations of the information presented by participating agencies.</p> <p>In view of the above, it is submitted that the marks allocated to the presentation may kindly be minimized, and that the "Approach & Methodology" section be included as a separately evaluated component within the written technical proposal.</p> <p>Accordingly, it is proposed that 20 marks be allocated to the "Approach & Methodology" section, based on the same five parameters mentioned in the original RFP, while the presentation score may be limited to 5 marks. This approach would ensure that the detailed methodology submitted in the technical proposal is appropriately assessed through documented evaluation, while the presentation serves only as a supplementary clarification of the submitted proposal.</p>	
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49	Section 3-ToR; Page No. 33	<p>For all the positions (except the Team Leader), in the qualification and experience criteria it is mentioned that “Preference will be accorded to candidates having prior work experience in the relevant sector under Odisha Livelihoods Mission (OLM)”</p>	<p>It is submitted that the preferential criteria may also be extended to candidates who have worked in other livelihood-focused externally aided projects implemented in Odisha, such as Odisha Tribal Empowerment and Livelihoods Programme, Odisha Tribal Empowerment and Livelihoods Programme Plus, Odisha Millet Mission Project for Enhanced Livelihoods Improvement Programme, Odisha Forestry Sector Development Project, and Western Odisha Rural Livelihoods Project, as well as professionals working in other State Rural Livelihoods Missions.</p> <p>Extending the eligibility in this manner would provide a wider pool for sourcing high-quality professionals with relevant project experience, while also reducing the potential risk of attrition among staff currently working in Odisha Livelihoods Mission at the state level or across different districts. This approach would help maintain institutional stability while ensuring access to qualified professionals with demonstrated experience in livelihood and externally aided development programmes.</p>	<p>This criteria has been revised, please refer Revised RFP-Annexure-II</p>
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50	Section 4; Technical Proposal Submission Form; Tech 6	INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THERE OF and FORMAT FOR AFFIDAVIT CERTIFYING THAT BIDDER IS NOT BLACKLISTED	Both the requirements have been requested as part of Tech-6. It is therefore submitted that clarification may kindly be provided on whether both documents are to be prepared on the company's letterhead and submitted as two separate documents under this section.	Tech-6 will be prepared both on the company letterhead and in the form of an affidavit.
51	Section 4; Technical Proposal Submission Form; Tech 8	NB: Bidders are requested to furnish the above information limiting it up to 3 pages only with Arial Font Size- 12.	Considering the extent of information required to be presented under this section, the prescribed limit of 3 pages appears to be restrictive for adequately describing the required details. It is understood that the intended limit may be 30 pages, and the current mention of 3 pages in the RFP document may be a typographical error. The client is therefore requested to kindly clarify the correct page limit for this section.	it is clarified that the indicative page limit has been provided to ensure conciseness and relevance of information. However, bidders may extend the number of pages, if required, Please refer Revised RFP-Annexure-II
52			Could OLM clarify the duration and format of the technical presentation to be made during evaluation?	The technical presentation shall be conducted for a maximum duration of 10-15 minutes . There is no pre-defined format prescribed for the presentation.
53			Will the TSA be allowed to partner with technical institutions, universities, or sector specialists during implementation while remaining the primary contractor?	No

54			Should all 19 key professionals be deployed at the state level, or will some be required to work at district/block level field locations	All staff shall be primarily deployed at the State level . However, based on project requirements, they may be required to visit or be temporarily deployed across various districts in Odisha . Such deployments will be undertaken to facilitate district-level implementation, coordination, and project support as needed.
55			Will the TSA team be required to support implementation across all 30 districts of Odisha, or will specific districts/clusters be prioritized in the initial phase?	Yes, if required support implementation across all 30 districts of Odisha.
56			Will year-wise targets for the TSA be provided by OLM, or will the TSA propose the annual targets and milestones in the Action Plan?	TSA will provide the Annual action plan for 3 years based on the targets mentioned the RFP.
57			Does OLM already have a state-level brand for SHG products, or is the TSA expected to develop a new branding and marketing strategy?	The project has an existing brand. The TSA will be responsible for planning and implementing the marketing strategy to enhance visibility and market outreach.

58	Section 1. Eligibility Criteria: Point- iii	The Bidder should have an average turnover of minimum INR 100 Crore during three financial years as on 31.03.2025 in India.	<p>We Request to amend the clause: The Bidder should have an average turnover of minimum INR 50 Crore during three financial years as on 31.03.2025 in India.</p> <p>Reason: The current turnover requirement is quite high and may restrict participation from many capable consulting firms with strong experience in livelihood and government projects. Reducing it to INR 50 Crore will encourage wider participation while still ensuring capable agencies can bid.</p>	This criteria has been revised, please check Revised RFP-Annexure-II
59	Section 1. Eligibility Criteria: Point- iv	The Bidder must have overall 7 years of experience of PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods and related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.	<p>The Bidder must have overall 5 years of experience of PMU setup/TSA in Govt. Sector Or PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods, having at least 1 assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>Reason: Reducing the experience requirement from 7 years to 5 years will allow participation from agencies that have relevant experience in government programs and livelihood initiatives but may not have a very long operational history. This will help increase competition and enable participation from capable and experienced agencies.</p>	This criteria has been revised, please check Revised RFP-Annexure-II

60	Section 1. Eligibility Criteria: Point- v	The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ multi-lateral project in last five years as on bid due date.	<p>The bidder must have completed/Ongoing at least one assignment of minimum value Rs. 2 Cr. from externally aided project / multi-lateral/Project Management project in last five years as on bid due date.</p> <p>Reason: Many consulting firms have strong experience in government PMU and project management assignments but may not have worked specifically on externally aided projects. Including PMU/Project Management projects will allow participation of agencies with similar implementation experience.</p>	RFP Conditions prevail
61	Section 9 TECHNICAL EVALUATION Point-1	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 100 Crores or above in India.</p> <p>INR >100 Cr – INR 150 Cr – 5 Marks INR > 150 Cr- INR 200 Cr- 7 Marks More than INR 200 - 10 Marks</p>	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 50 Crores or above in India.</p> <p>INR >50 Cr – INR 75 Cr – 5 Marks INR > 75 Cr- INR 100 Cr- 7 Marks More than INR 100 - 10 Marks</p> <p>Reason: Revising the turnover scoring criteria will allow fair evaluation of mid-sized consulting firms that have strong technical experience but slightly lower turnover. This will ensure balanced competition and wider participation.</p>	This criteria has been revised, please check Revised RFP-Annexure-II

62	Section 9 TECHNICAL EVALUATION Point-2	<p>The Bidder must have 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>For Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>For Non-Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)</p>	<p>The Bidder must have 5 years of experience of PMU setup in Govt. Sector in Promotion of Farm and Non-Farm related products /Rural Development, having at least 1 assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>For Farm/Rural Development Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>OR</p> <p>For Non-Farm Livelihoods Experience: Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>Reason: Reducing the experience requirement from 7 years to 5 years will allow agencies with relevant implementation experience in rural development and livelihood programs to participate. This will increase competition while still ensuring that bidders have adequate expertise in similar projects.</p>	This criteria has been revised, please check Revised RFP-Annexure-II
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63	Section 9 TECHNICAL EVALUATION Point-3	The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multi lateral project in last last five years as on bid due date. If yes = 5 marks, If no = 0 mark	The bidder must have completed/Ongoing at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ multi-lateral in last five years as on bid due date. If yes = 5 marks, If no = 0 mark Reason: Allowing ongoing assignments in addition to completed assignments will help include agencies that are currently implementing similar projects under government programs. This will broaden participation while maintaining relevance of experience.	RFP conditions Prevail
64	Page 9 1. Eligibility Criteria:	Bidder should not have been blacklisted by any Govt. Organization/ Government Entity/ Government Company in the last 5 years.	Would request to amend the clause as "Bidder should not be blacklisted by any Govt. Organization/ Government Entity/ Government Company as on date of submission of the bid."	RFP Conditions prevail
65	Page 10 2. Documents / Formats needs to be submitted along with TECHNICAL PROPOSAL	The bidder has to furnish the following documents duly signed in along with their Technical Proposal	We request OLM to accept scanned signature in the documents considering logistical reasons.	Digitally Signed Documents also accepted
66	Page 10 2. Documents / Formats needs to be submitted along with TECHNICAL PROPOSAL	Power of Attorney (TECH – 4) in favor of the person signing the bid on behalf of the bidder or Board of Directors	We understand the Board Resolution mentioning the signing authority of the individual will also be accepted in place of Power of Attorney. Please confirm.	Yes, it will be accepted
67	Page 10 Bid Processing Fee Bid Security	In favour of "Odisha Livelihoods Mission NRLM EFMAS" in favour of "Odisha Livelihoods Mission (NRLM)".	In favour of is different in two cases. Please clarify if both will be different as mentioned or what is the correct version.	It Should be In favour of "Odisha Livelihoods Mission NRLM EFMAS"

68	<p>Page 13-14</p> <p>TECHNICAL EVALUATION (2nd Stage):</p>	<p>Sl. 4</p> <p>Relevant experience and qualification of Staff proposed/Professionals for this assignment as per the ToR ,</p> <p>Team Leader (1 Nos): 1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks. 2. 0.5 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 2.5 marks).</p> <p>Other Key Professionals (18 Nos): 1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks. 2. 0.25 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 1 marks per professional, for 18 key professionals).</p>	<p>We understand:</p> <p>Case 1: Maximum mark for Team leader profile is 3 (0.5 for meeting minimum qualification, 2.5 for additional years of experience).</p> <p>Maximum marks for each of the other 18 professional profiles is 1.5 (0.5 for meeting minimum qualification, 1 for additional years of experience).</p> <p>Hence total marks for 19 professionals become: $3 + 18 = 21$. However, total marks assigned in 25.</p> <p>Case 2: Maximum mark for Team leader profile is 2.5 (0.5 for meeting minimum qualification, 2.0 for additional years of experience). Maximum marks for each of the other 18 professional profiles is 1.0 (0.5 for meeting minimum qualification, 0.5 for additional years of experience).</p> <p>Hence total marks for 19 professionals become: $2.5 + 18 = 20.5$. However, total marks assigned in 25. Please clarify on this.</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
69	<p>Page 13-14</p> <p>TECHNICAL EVALUATION (2nd Stage):</p>	<p>Presentation – Maximum marks 30</p> <p>The bidders may be invited for a Power Point presentation in front of the committee to be formed by OLM to evaluate the presentation.</p>	<p>Maximum mark is 30 for presentation and there is no mark assigned for Approach and Methodology in the Technical Proposal. Please confirm if this understating is correct or clarify. Does it mean that AnM will be evaluated through presentation and no evaluation of AnM will be done as apert of proposal evaluation. Please confirm and clarify.</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>

70	<p>Page 14</p> <p>TECHNICAL EVALUATION (2nd Stage):</p>	<p>Note:</p> <p>Extension/ renewal of original Contract after expiry shall not be treated as multiple assignment and multiple years of experience.</p>	<p>We understand that Extension or renewal of the original Contract with the same client shall be treated as continuation of the same assignment and shall count toward total years of experience for that assignment. However, such extension or renewal shall not be treated as a <i>separate</i> assignment for the purpose of counting the <i>number</i> of distinct assignments.</p>	Yes
71	<p>Page 14</p> <p>TECHNICAL EVALUATION (2nd Stage):</p>	<p>Note:</p> <p>In case the original contract is made for up to 5 years with an annual renewal basis, the project value shall be considered up to the renewal year as single project/ assignment.</p>	<p>Assuming the intent of the client is “not to treat each renewed year as a separate project,” annual renewals of the same contract should be treated as one single project/assignment But the project value and experience period must include the entire duration up to the latest renewal actually performed, and not be artificially limited we would like to request for the amendment in the clause as “<i>In case the original contract is made for up to 5 years with an annual renewal basis, the entire duration of the contract actually executed, including all annual renewals, shall be treated as a single project/assignment. For the purpose of evaluation, the project value shall be the aggregate value of all fees/consideration received for the entire period during which the contract remained in force (including such renewals), and the experience shall be counted for the full duration of such period.</i>’</p>	Yes

72	<p>Page 17-18</p> <p>20. Governing Law and Penalty Clause</p>	<p>Failure on bidder's part to furnish the deliverables as per the agreed timeline will enforce a penalty @ 0.5% per week subject to maximum of 5% of the total contract value. The amount will be deducted from the subsequent payment. In addition, the PBG amount shall also be forfeited.</p>	<ul style="list-style-type: none"> This is a long-term assignment with significant dependencies on multiple stakeholders. The amount of penalty is significantly high in this context. Considering the unforeseen condition during project, we request OLM to amend the clause as "0.5% per month subject to maximum of 5% of the total contract value". <p>Also, if the penalty is applied for any delay, forfeit of PBG on the same incident is double penalty for a single delay. Hence, we request OLM to remove the clause "In addition, the PBG amount shall also be forfeited."</p>	RFP conditions prevail
73	Page 22 – Scope of Work	<p>I) Handhold the staff and cadres through intensive capacity building and exposures on the operation, management and functions of different livelihoods models</p> <p>IV) Assessment and handholding of existing PGs and support in formation of new PGs</p> <p>VI) The TSA is expected to carry out feasibility analysis for mapping of potential products for promotion under the department of Mission Shakti.</p>	<p>Such scope would require significant volume of data collection, on field training and handholding, community mobilization etc. across Odisha. We understand PMU will be providing advisory support, technical guidance, material development, report preparation, support in pilots and TOTs etc. However, Large scale field level data collection, on field training, community mobilization etc. will be taken care by OLM District and Block teams with technical support and monitoring of PMU. Please confirm if the understating is correct and clarify.</p>	Yes
74	<p>Page 23</p> <p>4. Tentative Deliverables for Three years</p> <p>Page 27</p>	<p>Baseline Assessment & Cluster Planning</p> <p>4.4 Common Facility Centre, post harvest management and integration of drones and renewable energy</p>	<p>We understand OLM will provide PMU with all available data, reports and provide field level support in data collection through District and block level teams. Please confirm if the understating is correct and clarify.</p>	Yes

75	Page 23 4. Tentative Deliverables for Three years	ii. Technical Designing & Capacity Building	We understand the cost of model farm demonstrations, exposure visits, training, IEC materials development etc. will be borne by OLM and such costs should not be included in the financial proposal of this RPF. Please confirm if the understating is correct or clarify.	yes
76	Page 23 (iii) Production Enhancement & Risk Management	Digital Monitoring: Use of MIS/mobile-based tools for tracking cropping patterns, productivity, and service delivery at IFC level.	We understand OLM will provide us access to such digital tools/platform and PMU will not be developing such tools and no associated cost should be included in the financial proposal for this RFP. Please confirm if the understating is correct and clarify.	TSA will provide thematic guidance for such developments and implementations
77	Page 23 (iii) Production Enhancement & Risk Management	Impact Assessment & Learning: Periodic evaluation of income, productivity, nutrition, and resilience outcomes.	We understand OLM will provide PMU with all available data, reports and provide field level support in data collection through District and block level teams. Please confirm if the understating is correct and clarify.	TSA will provide thematic guidance for evaluation of income, productivity, nutrition, and resilience outcomes
78	Page 24 Aggregation, Value Addition & Market Linkages	<ul style="list-style-type: none"> • Primary Processing & Value Addition: Establishment of grading, sorting, cleaning, drying, milling, and basic processing units at cluster level. • Market Convergence: Linkages with Mission Shakti outlets, local haats, mandis, institutional buyers, and e-NAM platforms. Branding & Packaging: Development of IFC-level brands for farm produce (e.g., millet products, vegetables, spices, fish, milk) with standardized packaging.	We understand cost of establishing required infrastructure, designing, branding, positioning, linkages, strengthening of FPOs etc. will be borne by OLM and such costs should be included in the financial proposal of this RPF. Please confirm if the understating is correct and clarify. Also, we understand that any delay from OLM in providing required support, funds etc. will not be accounted for delay/failure of the PMU. Please clarify and confirm	Yes

79	<p>Page 25,26</p> <p>4.2 Organic & Natural Farming</p> <p>4.3 NTFP</p>		<p>We understand PMU will be providing advisory support, technical guidance, training material development, report preparation, support in pilots, demonstration and TOTs etc. However, Large scale field level data collection, on field training, community mobilization, certification, implementation etc. will be taken care by OLM District and Block staff with technical support and monitoring of PMU. And no such project implementation costs should be included in the financial proposal. Please confirm if the understating is correct and clarify.</p>	Yes
80	<p>Page 28</p> <p>6. Monitoring, Documentation & Sustainability</p>	<p>Operate MIS tracking utilization, income, asset performance, storage occupancy, and livelihoods. Document (Audio visual and IC material etc.) best practices, innovations, and women-led success stories</p>	<p>We understand OLM will provide PMU access to such digital tools/platforms and PMU will not be developing such tools. And no associated cost for MIS/Digital tool development should be included in the financial proposal for this RFP. Please confirm if the understating is correct and clarify.</p> <p>We understand OLM will borne the cost of audio, video, and IC development cost in actual and no such associated cost should be included in the financial proposal for this RFP. Please confirm if the understating is correct and clarify.</p>	Yes

81	Page 29	(B)Non-Farm Livelihoods	We understand PMU will be providing advisory support, technical guidance, material development, report preparation, support in pilots and TOTs, linkages, ideation and monitoring etc. However, on field training, community mobilization, handholding support etc. will be taken care by OLM District and Block teams and staff with technical support and monitoring of PMU. Please confirm if the understating is correct and clarify.	Yes
82	Page 29 (B)Non-Farm Livelihoods	Provide technical support for brand building and design development and undertake innovative initiatives to explore marketable new products and establish market tie-ups. Ensure that all products are branded in accordance with the branding requirements and guidelines of OLM.	There is no dedicated professional in the PMU team for Branding and communication. We request OLM to include one such resource in the team.	Added in the RFP, please refer Revised RFP-Annexure-II
83	Page 24 – Demonstration units	Model farm infrastructure	Please clarify whether capital costs for establishing model farms and demonstration units (including equipment, structures and inputs) will be funded under the project/OLM budget or through convergence with other schemes.	TSA will only provide thematic guidance for establishment of models
84	Page 26 – NTFP Value Chains	Certification requirements	Kindly clarify whether costs related to certifications (e.g., FSC/PEFC/organic), compliance audits, lab testing and associated documentation will be borne by the Client.	To be borne by OLM

85	Page 27 – Market Linkages	Market development responsibility	We understand that the TSA's role is limited to facilitating partnerships, buyer– seller linkages and market access and TSA will not be held responsible for ensuring specific commercial sales targets and revenue outcomes. Please confirm if our understanding is correct	Yes, the TSA's role is limited to facilitation of partnerships, buyer– seller linkages, and market access, along with overall guidance for planning of market strategies. The TSA shall not be held responsible for achieving specific sales or revenue outcomes.
86	Page 28 – Enterprise Promotion	<p>I. Provide end to end support in establishing 2.5 lakh micro, small and medium enterprises under the SVEP umbrella i.e. One Stop Facility Centre (OSF), Micro Enterprise Development (MED) and Start Up Village Enterprise Programme (SVEP) support of MoRD, Gol.</p> <p>II. Identify potential livelihoods in non-farm sector and help establishing at least 100 artisan clusters in the handloom, handicraft and other non-farm sectors over a period of three years.</p> <p>III. Promotion of at least 3,000 Higher order Enterprises in convergence with schemes like, PMEGP, PMFME, SFURTI etc.</p> <p>IV. Strengthening at least 3,000 non-farm Producers Groups, both existing and new and promote at least one Producers Enterprise in each district. Facilitate enterprise financing to at least 3 lakh entrepreneurs under MUDRA, PMFME, Stree Shakti etc.</p>	<p>We understand that these targets represent overall program target of OLM and PMU will provide advisory and technical support in achieving the same.</p> <p>However, achievement of such number is dependent on various factors and actors. And if PMU provides required support and still such numbers are not achieved due to various factors, that will not affect the performance and payment release of PMU. Please confirm if our understanding is correct.</p>	Yes
87	Page 31 – Monitoring framework	Performance evaluation	Please clarify whether detailed KPIs will be mutually agreed during project signing and/or implementation.	Yes

88	Page 33 – 8. Details of Professionals and their responsibility:	Preference will be accorded to candidates having prior work experience in the relevant sector under Odisha Livelihoods Mission (OLM).	For most of the position, this clause has been mentioned. This clause is restrictive and limits the engagement of professionals with relevant experiences in other states or with other SRLMs. We request OLM to remove this clause for all the resources.	This criterion has been revised, please check Revised RFP-Annexure-II
89	Page 33 – 8. Details of Professionals and their responsibility:	Team Leader A seasoned professional with a Master's Degree in Agriculture/Veterinary/ Fishery/Forestry/Horticulture with at least 10 years'	We request OLM to include Masters in Agribusiness and Rural Management as well as these are extremely relevant for this task and position will open up position for high quality professionals for reputed institutes such as IRMA, MANAGE, XIMB, IIMs, NAARM, NIAM etc.	This criteria has been revised, please check Revised RFP-Annexure-II
90	Page 33 – 8. Details of Professionals and their responsibility:	Consultant- Plant Protection (2 no.) Masters Degree in Agriculture Entomology with Specialization of Apiculture with at least 5 years' experience in the subject domain.	This requirement is extremely specific and difficult to find and deploy. We request OLM to amend it as "Masters Degree in Agriculture or similar education with at least 5 years' experience in the subject domain."	This criteria has been revised, please check Revised RFP-Annexure-II
91	Page 33 – Staffing structure	19 professional positions	Considering statewide coverage across districts and blocks, kindly clarify whether additional district level support staff will be provided by OLM.	Yes

92	Page 33 – Staffing structure	Location of deployment	We understand all 19 professionals will be based in Bhubaneswar. Please confirm or clarify.	All staff shall be primarily deployed at the State level . However, based on project requirements, they may be required to visit or be temporarily deployed across various districts in Odisha . Such deployments will be undertaken to facilitate district-level implementation, coordination, and project support as needed.
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93	<p>Page 35-36</p> <p>9. Replacement of Key Personnel</p>	<p>a. The agency may change a maximum of 5% staff with the prior consent of the Client in accordance with the Contract and in such case; a replacement staff shall have equal or better qualifications and experience as those of the originally proposed Key Expert. If the agency proposes to change more than 10% staff in a year, a penalty of 5% of the remuneration cost fixed for that particular staff shall be deducted by the Client.</p> <p>b. In case, agency proposes the replacement of the staff in 3rd year, If so extended, the 10% of remuneration cost for that particular staff shall be deducted by the Client.</p> <p>Replacement penalty shall not be applicable for MIS associate's staff.</p>	<ul style="list-style-type: none"> Professionals leave organisation, face health or other unavoidable issues, and in such unavoidable cases firm has to release the professional. Hence, we request OLM to remove this clause "The agency may change a maximum of 5% staff with the prior consent of the Client in accordance with the Contract and in such case. If the agency proposes to change more than 10% staff in a year, a penalty of 5% of the remuneration cost fixed for that particular staff shall be deducted by the Client.". We request OLM to remove the clause "In case, agency proposes the replacement of the staff in 3rd year, If so extended, the 10% of remuneration cost for that particular staff shall be deducted by the Client." We understand there is no position for MIS associate. Please confirm or clarify. 	<p>This criterion has been revised; Unavoidable circumstances may be accepted. Please check Revised RFP-Annexure-II,</p> <p>Yes, there is no position available for MIS associates. However, TSA may proceed with deployment at their own cost, and no penalty will be imposed for their replacement.</p>
94	<p>Page 36 –</p> <p>10. Services and Facilities to be Provided by the Client:</p>	<p>a. Provision of work station for the staff at OLM state team will be provided.</p> <p>b. Office communication materials for all the Agency will be provided.</p> <p>c. OLM will provide IT equipment's to the Agency</p>	<p>We understand OLM will provide office space and Laptop for the PMU professionals. Please confirm or clarify.</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
95	<p>Page 36 – Travel reimbursement</p>	<p>TA/DA norms</p>	<p>We understand PMU team members will travel across Odisha as per project requirement. And the Travel cost will be borne by OLM on actual and no such travel cost should be included in the financial proposal at the bidding stage. Please confirm or clarify.</p>	<p>Yes,</p>

96	Page 17 – Penalty clause	Delay penalties	Kindly clarify whether delays arising from factors beyond consultant control (scheme approvals, beneficiary mobilization, fund release to district/block units/beneficiaries etc.) will be excluded from penalty calculation.	No
97	Page 37 – Additional scope	Additional Scope: As per the need, The Client may assign additional scope at any point of time during the period of Contract or after closure of the Contract as the case may be. The cost of the additional scope shall be determined separately by the approval of the competent Authority.	Please confirm that any additional scope beyond the RFP will be mutually agreed between OLM and the agency along with corresponding commercial adjustments.	Yes
98	Page 27 – Infrastructure models	Cold storage and renewable energy	Kindly clarify whether capital expenditure for infrastructure will be funded through the program.	TSA only to provide thematic guidance.
99	Page 22 – Surveys and studies	Additional studies	Please clarify whether additional research assignments may be issued during project period and how such scope will be compensated.	TSA only to provide thematic guidance and support for studies no extra cost is required for this purpose.
100	Bidder Data Sheet & Submission Guidelines	Submission permitted only by Speed/Registered Post/Courier.	We request OLM to accept delivery by hand at OLM office with acknowledgement, it will ensure no delay and loss of the proposal.	RFP Clause prevail
101	Page 46 TECH - 8 DESCRIPTION OF APPROACH, METHODOLOGY AND WORKPLAN TO UNDERTAKE THE ASSIGNMENT	NB: Bidders are requested to furnish the above information limiting it up to 3 pages only with Arial Font Size-12.	It is large project with significantly large scope or work. We request OLM to allow at least 40 pages to submit a comprehensive Approach and Methodology.	This criteria has been revised, please check Revised RFP-Annexure-II
102	Page 47-48 TECH - 9 Format of Curriculum Vitae (CV) for Proposed Key Professional (All the 16 nos CVs required to submit)	<i>NB: CV writeup restricted to 3 pages only with quality information relevant to the key professional requirements. The CVs need to be jointly signed by the proposed professional and the authorized representative of the Bidder.</i>	Requesting to allow up to 5 pages for CV. We request OLM to allow usage of scanned signatures by the professionals and the authorized representative.	No of page extended to 20, please check Revised RFP-Annexure-II

103	Details of professionals	Design Development Expert (DDE)	Considering the scope of work we would like to request to replace this resource with marketing, Branding and communication expert.	This criteria has been revised, please check Revised RFP-Annexure-II
104		Last Date for submission of Proposal: 30.03.2026	This is a large-scale project with requirement 19 specific professionals and large scope of work. Considering the scale of the assignment, we request OLM to extend the submission deadline by at least 21 days to 20 th of April 2026. It will help us to submit a well-structured team and a comprehensive proposal.	This criteria has been revised, please check Revised RFP-Annexure-II

105	<p>Clause No 1 (iii) "Conditions of eligibility" Page No: 9 SI No: 1 (iii)</p>	<p>The Bidder should have an average turnover of minimum INR 100 Crore during three financial years as on 31.03.2025 in India.</p>	<p>It is requested to kindly Consider and revised it to:</p> <p>The Bidder should have an average turnover of minimum INR 20 Crore during three financial years as on 31.03.2025 in India.</p> <p>As per the published RFP, the Earnest Money Deposit (EMD) is INR 11.50 lakh.</p> <p>According to Clause 212 on page 92 of the OGFR 2023, and clause no 4.11 of Ministry of Finance, Central Vigilance commission (CVC) Government of India's manual, it states that "<i>The amount of bid security should generally be between two to five percent of the estimated value of the goods and services to be procured.</i>" However, even if the EMD amount is considered at 1% then the project value would be INR 11.50 crores over a period of 3 years.i.e., approximately INR 4 Cr per annum. For a project value of 4 cr per annum the bidders turnover of 4 crores is reasonable therefore eligibility of 100 cr is <u>non-compliant to the guideline and restrictive.</u></p> <p><i>While the other technical scoring criteria safeguard the quality of the proposal and ensure the participation of capable bidders, the revision of the turnover criteria is intended to broaden the pool of participants to encourage wider competition.</i></p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p> <p>-</p>
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106	<p>Clause No 9 (1) "Evaluation of Proposal"</p> <p>Technical Evaluation</p> <p>Page No: 13</p>	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 100 Crores or above in India.</p> <p>INR >100 Cr – INR 150 Cr – 5 Marks</p> <p>INR > 150 Cr- INR 200 Cr- 7 Marks</p> <p>More than INR 200 - 10 Marks</p>	<p>It is requested to kindly Consider and revised it to:</p> <p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 25 Crores or above in India.</p> <p>INR >25 Cr – INR 30 Cr – 5 Marks</p> <p>INR > 30 Cr- INR 40 Cr- 7 Marks</p> <p>More than INR 40 Cr - 10 Marks</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
107	<p>Clause No 1 (iv) "Conditions of eligibility"</p> <p>Page No: 9 SI No: 1 (iv)</p>	<p>The Bidder must have overall 7 years of experience of PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods and related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p>	<p>It is requested to kindly Consider and revised it to:</p> <p>The Bidder must have overall 5 years of experience of PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods and related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
108	<p>Clause No 9 (2) "Evaluation of Proposal"</p> <p>Technical Evaluation</p> <p>Page No: 13</p>	<p>The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date</p>	<p>It is requested to kindly Consider and revised it to:</p> <p>The Bidder must have experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>

109	Bidder data sheet	Last Date for submission of Proposal 30.03.2026, 3.30 PM	It is requested to kindly Consider and revised it to: Last date and time for receipt of proposals from Bidders. 15/04/2026 by 05 P.M. You are requested to kindly provide minimum 3 weeks of extension from the date of publication of corrigendum.	This criteria has been revised, please check Revised RFP-Annexure-II
110	Bidder data sheet Page no. 5	Last date for submission of proposal is 30 th March 2026 Point no. 8:	Given the diverse and elaborate scope of RFP including the requirements related to supporting documents, it will take considerable time to gather all required documentation. Also considering March month as the closing month of financial year, the associated rush will make it difficult to meet the deadline. Therefore, it is requested to extend the submission deadline by atleast 2 weeks i.e. 15 th April 2026.	This criteria has been revised, please check Revised RFP-Annexure-II
111	Section 2, Information to the bidder Page no. 11	Bidder must submit their proposals by Registered Post / Speed Post/ Courier only to the specified address on or before the last date and time for submission of proposals as mentioned in Bidder Data Sheet	Kindly confirm if “in-person” delivery of proposal documents is permitted?	Proposals must be sent only by Registered Post, Speed Post, or Courier. No other method is allowed
112	Section 2, Information to the bidder Page no. 10	Bid Security: The bidder shall furnish bid security of Rs. 11,50,000/- (Eleven Lakh Fifty Thousand Only) in the shape of DD/BC in favour of “Odisha Livelihoods Mission (NRLM)”	Request for acceptance of EMD in form of BG - Format of BG to be shared by Client or General format may be considered	RFP condition prevail, Please refer Revised RFP-Annexure-II

113	Section 2, Information to the bidder Page no. 13 & 14	<p>Relevant experience and qualification of Staff proposed/Professionals for this assignment as per the ToR ,</p> <p style="text-align: center;">Team Leader (1 Nos):</p> <p style="text-align: center;">1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks.</p> <p style="text-align: center;">2. 0.5 mark for each additional year of experience</p>	<p>As per evaluation criteria mentioned in the RFP document, maximum total marks for team composition comes out to be 30 (instead of 25 mentioned in the RFP).</p> <p>We have calculated for your ready reference:</p> <p>Team Leader (1 Nos.): 0.5 + 2.5 = 3.0</p> <p>Others (18 Nos.): (0.5 X 18) + (1.0 X 18) = 27.0</p> <p>Total is 3.0 + 27.0 = 30</p> <p>Kindly recalculate and update the evaluation markings criteria / maximum marks.</p>	This criteria has been revised, please check Revised RFP-Annexure-II
114	Section 3, Terms of Reference Page no. 33	<p>8. Details of professionals and their responsibility</p> <p style="text-align: center;">1. Team Leader:</p> <p>Master's Degree in Agriculture / Veterinary / Fishery / Forestry / Horticulture with at least 10 years of work experience</p>	<p>Considering the diverse scope of work, the Team Leader position is expected to be more of a Project Management & Implementation along with sector specific experiences. Restriction of "master's degree only" may limit the chances of scouting best suited candidate. Hence, following is proposed:</p> <p>— Post Graduate degree / PGDBM with specialization in Agribusiness, Rural Management, Rural Development with more than 15 years of work experience in Agriculture & Allied / Rural Development sector</p>	This criteria has been revised, please check Revised RFP-Annexure-II

115	Section 3, Terms of Reference Page no. 34	<p>8. Details of professionals and their responsibility</p> <p>6. Consultant – IFC: Master’s Degree in Agriculture / Agri MBA / Horticulture / Agriculture Engineering at least 5 years’ experience in the subject</p> <p>domain</p>	<p>Establishment of Integrated Farming Clusters is about community engagement / mobilization and communication for which a different skill set is needed.</p> <p>Secondly, there may be scope for livestock related clusters also. Hence, following is proposed:</p> <ul style="list-style-type: none"> - Post Graduate degree / PGDBM with specialization in Agribusiness, Rural Management, Rural Development with more than 10 years of work experience in Agriculture & Allied / Rural Development sector, Graduate with specialization in Agriculture / Horticulture / Animal Husbandry / Agricultural Engineering 	RFP condition prevails
116	Section 3, Terms of Reference Page no. 34	<p>8. Details of professionals and their responsibility</p> <p>11. Monitoring, Evaluation & Documentation (M E & D Expert)</p> <p>A master's degree in a relevant field such as Agri business management, statistics, economics, social sciences, or public policy will be preferred</p>	<p>An M&E expert with “master’s degree only” may limit the scope of scouting a relevant candidate. Therefore, in order to identify best suited candidates, following is proposed:</p> <ul style="list-style-type: none"> — Post graduation degree / PGDBM in Agribusiness / Economics/ Statistics/ Management/ Agriculture / Rural Development / MSW or related subject (s) 	RFP condition prevails
117	Section 3, Terms of Reference Page no. 35	<p>8. Details of professionals and their responsibility</p> <p>12. Enterprise Development Expert (ED Expert)</p> <p>A master's degree in Agri business management, economics, or a related field is essential</p>	<p>Similarly, restriction of “master’s degree only” may limit the scope of scouting a relevant candidate. Therefore, in order to identify best suited candidates, following is proposed:</p> <ul style="list-style-type: none"> — Post graduation degree / PGDBM in Agribusiness / Economics / International Business / Management / Agriculture / Rural Development / MSW or related subject (s) 	RFP condition prevails

118	Section 3, Terms of Reference Page no. 35	8. Details of professionals and their responsibility 13. Market Linkage Expert (2 Nos.) A master's degree in Agri business management/ Business administration or a related field is required	Similarly, restriction of " master's degree only " may limit the scope of scouting a relevant candidate. Therefore, in order to identify best suited candidates, following is proposed: — Post graduation degree / PGDBM in Agribusiness / Economics / International Business / Management / Agriculture / Rural Development / MSW or related subject (s)	This criteria has been revised, please check Revised RFP-Annexure-II
119	Section 3, Terms of Reference Page no. 35	8. Details of professionals and their responsibility 15. Food Processing Expert (FPE) The candidate should have a minimum educational qualification of bachelor's or master's degree in food science, food technology, agricultural engineering or a related field is often required	Similarly, restriction of " master's degree only " may limit the scope of scouting a relevant candidate. Therefore, in order to identify best suited candidates, following is proposed: - Post Graduate degree / PGDBM with specialization in Agribusiness / Management / Food Technology / Processing Technology / Food Microbiology / Food Science / other relevant stream Bachelor's degree in Food Science / Food Technology or related field	RFP condition prevails
120	Section 3, Terms of Reference Page no. 33 to 35	8. Details of professionals and their responsibility Preference will be accorded to candidates having prior work experience in the relevant sector under Odisha Livelihoods Mission (OLM)	This condition might limit the chances of best suited candidates for the proposed positions. Therefore, it is requested to kindly consider omission of this requirement.	This criteria has been revised, please check Revised RFP-Annexure-II

121	Section 3, Terms of Reference Page no. 21 to 29	4. Tentative Deliverables for Three years	<p>The Scope of Work includes extensive focus around Capacity Building. However, the team composition does not specify any expertise for this domain. Hence, following is proposed:</p> <ul style="list-style-type: none"> — Institution and Capacity Building (ICB) Expert Graduate or postgraduate in Social Work, Rural Management, Agriculture, Agribusiness or any related field with atleast 10 years of work experience — Role: Strengthen governance and management systems of FPCs. <ul style="list-style-type: none"> • Assess training needs and develop capacity- building plans. • Design and deliver training for District / Cluster / Federation level resource persons. • Identify partners for effective training delivery. • Develop SOPs for delivery / execution of this component. <p>Document capacity-building outcomes and best practices.</p>	RFP Conditions prevails
122	Section 3, Terms of Reference Page no. 21 to 29	4. Tentative Deliverables for Three years	<p>The Scope of involves significant emphasis on “Digital Enablement”. However, the team composition does not mention any specific expertise requirement.</p> <p>Kindly clarify, if this component will be taken care by OLM?</p>	TSA will provide thematic guidance for this development.
123	Section 3 - Demonstration & Learning Platforms Page no. 22	Establishment of one model integrated farm per block	<p>As Odisha has 314 blocks, it is requested to kindly clarify whether model farms are expected to be established in all blocks or only in blocks where IFC clusters are implemented. This clarification will support appropriate planning of demonstration activities.</p>	Model integrated farms will be set up in selected priority blocks (such as IFC clusters in 56 blocks), not necessarily in all blocks. The final plan will be decided in consultation with OLM.

124	Section 3 - Baseline Assessment & Cluster Resource Mapping Page no. 23	Detailed mapping of soil, irrigation, crops, livestock, fisheries and NTFP at cluster level	It is requested to kindly clarify whether existing livelihood baseline studies or cluster diagnostics available with OLM may be utilized, or whether the TSA is expected to conduct fresh baseline assessments across all clusters. This will help in planning the initial implementation timeline.	Existing available studies & reports will be provided by the OLM. If required fresh study will be conducted as per the requirement. TSA will provide thematic guidance .
125	Section 3 - Aggregation, Value Addition & Market Linkages Page no. 24 & 25	Facilitation of market linkages with mandis, institutional buyers, ONDC and private buyers	It is requested to kindly clarify whether the TSA's role will be facilitation of buyer linkages and market access, or whether the deliverables will include specific sales or procurement targets. Market outcomes often depend on external stakeholders and price conditions.	The TSA's role is to facilitate market linkages and provide overall guidance for planning of targets, sales, and market strategies. No specific sales or procurement targets are assigned, as outcomes depend on external factors.
126	Section 3 - Non- Farm Livelihoods Page no. 29	Targets include 2.5 lakh enterprises, 3,000 higher order enterprises and 100 artisan clusters	It is requested to kindly clarify whether these targets represent overall programme targets under OLM / Mission Shakti, or whether they are specific deliverables expected from the TSA under this assignment. This clarification will help align implementation planning and monitoring indicators.	This is the maximum target as per approval of MoRD for 3 years. The cost for execution will be borne by OLM. The TSA will provide the 3 year action plan based on this targets for execution of 1 st phase of the assignments (i.e for 3 years)
127	Section 3 - Common Facility Centres / Post- Harvest Infrastructure Page no. 27 & 28	Development of CFCs, warehouses, cold storage, precision farming and drone services	It is requested to kindly clarify whether the TSA's role will primarily involve technical assessment, DPR preparation and operational planning, or whether the TSA will also support implementation and operationalization of such infrastructure in coordination with concerned departments.	Yes

128	Section 4 - Monitoring, Impact Assessment & Payment Milestones Page no. 28 to 30	Impact indicators include income, productivity and livelihood outcomes	It is requested to kindly clarify whether milestone evaluation will be based primarily on process outputs (cluster formation, trainings, planning outputs etc.) or outcome indicators such as income enhancement and enterprise performance, which may require longer timeframes to fully materialize.	Yes
129	Section 3 - Convergence with Government Schemes Page no. 24 & 25	Convergence with schemes such as MGNREGS, MIDH, PMKSY, RKVY and other departmental programmes	It is requested to kindly clarify whether specific convergence frameworks or departmental linkages have already been established by OLM, or whether the TSA will support identification and facilitation of convergence opportunities during implementation. Early clarity will support timely planning of cluster investments.	Yes TSA will support identification and facilitation of convergence opportunities during implementation in addition to existing convergence.
130	Section 3 - Capacity Building & Exposure Page no. 24 to 28	Large-scale capacity building, training and exposure visits proposed for farmers, entrepreneurs and SHG members	It is requested to kindly clarify whether indicative annual training targets or number of participants per cluster/block have been envisaged under the programme. This will help in planning structured training calendars and appropriate resource deployment.	The capacity building and exposure activities are indicative in nature. The TSA shall provide overall planning and training strategy. Specific targets and coverage will be finalized in consultation with OLM during the planning phase.
131	Section 3, Terms of Reference Page no. 36	10. Services and Facilities to be Provided by the Client d. Causal leave, Travel & accommodation during field visit are applicable to professionals as per OLM Norms which shall be reimbursed to the professionals directly after scrutiny by finance OLM	The scope involves tremendous amount of field travel to integrate district, block and cluster level stakeholders. It is proposed to consider Out of Pocket Expenses (OPEs) as part of the monthly consulting fee invoice at the rate of atleast 10% per month. This will provide flexibility to the team for field movement as well as expeditious re-imbursement. Which will also reduce the burden of OLM for verification and re-imbursements.	Travel & accommodation during field visit are applicable to professionals as per OLM Norms which shall be reimbursed to the professionals directly after scrutiny by finance OLM (Please refer ToR)

132	Eligibility Criteria:	<p>The Bidder should have an average turnover of minimum INR 100 Crore during three financial years as on 31.03.2025 in India.</p> <p>Copy of the Audited Balance sheet and Profit & Loss Account; Showing the Consulting services for last three FY as on 31.03.2025</p>	<p>Kindly clarify whether the turnover requirement of INR 100 Crore should be considered from overall company turnover or consulting services turnover only</p>	<p>Yes Overall turnover of the company. Please refer to</p>
133	Eligibility Criteria:	<p>The Bidder must have overall 7 years of experience of PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods and related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>Copy of Work Oder/MoU /Certificate.</p>	<p>We request you to kindly modify the Criteria as:</p> <p>The Bidder must have overall 3 years of experience of PMU setup/TSA in Govt. Sector in Promotion of Farm Livelihoods and related products, having at least 1 similar assignment in last three years as on bid due date. Copy of Work Oder/MoU /Certificate</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
134	Eligibility Criteria:	<p>The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multi- lateral project in last five years as on bid due date.</p> <p>Copy of Work Oder/MoU /Certificate.</p>	<p>We request you to kindly modify the Criteria as:</p> <p>The bidder must have completed/Ongoing at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multi-lateral project in last five years as on bid due date. Copy of Work Oder/MoU /Certificate.</p>	<p>RFP Conditions prevail</p>

135	<p>TECHNICAL EVALUATION (2nd Stage):</p>	<p>The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <ul style="list-style-type: none"> • For Farm Livelihoods Experience: • Each relevant assignment shall carry 5 marks, maximum 15 Marks • For Non-Farm Livelihoods Experience: • Each relevant assignment shall carry 5 marks, maximum 15 Marks <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)</p>	<p>We request you to kindly modify the Criteria as:</p> <p>The Bidder must have overall 3 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment in last three years as on bid due date.</p> <ul style="list-style-type: none"> • For Farm Livelihoods Experience: • Each relevant assignment shall carry 5 marks, maximum 15 Marks • For Non-Farm Livelihoods Experience: • Each relevant assignment shall carry 5 marks, maximum 15 Marks <p>(Note: If a single assignment includes both farm and non-farm livelihoods, it shall be treated as one assignment only and shall be awarded 5 marks in total.)</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>
136	<p>Page No 13, Table -2 point no 2.</p>	<p>The Bidder must have overall 7 years of experience of PMU setup in Govt. Sector in Promotion of Farm Livelihoods and Non-Farm related products, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>For Farm Livelihoods Experience:</p> <p>Each relevant assignment shall carry 5 marks, maximum 15 Marks</p> <p>For Non-Farm Livelihoods Experience:</p> <p>Each relevant assignment shall carry 5 marks, maximum 15 Marks</p>	<p>Request to consider to modify as “The overall 10 years’ experience of PMU/PMC/PIA/TSA etc.” can be considered as the terms are more or less similar function</p>	<p>This criteria has been revised, please check Revised RFP-Annexure-II</p>

ANNEXURE-II (REVISED RFP)

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

REVISED REQUEST FOR **PROPOSAL(RFP)**

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

Odisha Livelihoods Mission
Department of Mission Shakti, Government of Odisha
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DISCLAIMER

This Request for Proposal (RFP) is issued by the **Odisha Livelihoods Mission, Department of Mission Shakti, Government of Odisha.**

While the information in this RFP has been prepared in good faith, it does not support to be comprehensive or to have been independently verified. Neither OLM nor any of its officers or employees, nor any of their advisers nor consultants accept any liability or responsibility for the accuracy, reasonableness or completeness of, or for any errors, omissions or misstatements, negligent or otherwise, relating to the proposed assignment, or makes any representation or warranty, express or implied, with respect to the information contained in this RFP or on which this RFP is based or with respect to any written or oral information made or to be made available to any of the recipients or their professional advisers and, so far as permitted by law and except in the case of fraudulent misrepresentation by the party concerned, and liability therefore is hereby expressly disclaimed.

The information contained in this RFP is selective and is subject to updating, expansion, revision and amendment at the sole discretion of the Client. It does not claim to contain all the information that a recipient may require for the purposes for making a decision for participation in this selection process. Each bidder must conduct its own analysis of the information contained in this RFP, to correct any inaccuracies therein and is advised to carry out its own investigation into the proposed assignment, the regulatory regime which applies thereto and by and all matters pertinent to the project and to seek its own professional advice on the legal, financial and regulatory consequences of entering into any agreement or arrangement relating to the project.

This RFP includes certain statements, information, projections and forecasts with respect to the proposed assignment. Such statements, information, projections and forecasts reflect various assumptions made by the management, officers and employees of the Client, which (the assumptions and the base information on which they are made) may or may not prove to be correct. No representation or warranty is given as to the reasonableness of forecasts or the assumptions on which they may be based and nothing in this RFP is, or should be relied on as, a promise, representation or warranty.

The Odisha Livelihoods Mission, Dept of Mission Shakti, Government of Odisha shall be the sole and final authority with respect to selection of a consultant for the purpose through this RFP.

BIDDER DATA SHEET

Sl. No.	Particular	Details
1.	Name of the Client	Odisha Livelihoods Mission
2.	Method of Selection	Quality and Cost Based Selection(QCBS) Method
3.	Availability of RFP Document	missionshakti.odisha.gov.in
4.	Date of Issue of RFP	08.03.2026
5.	Deadline for Submission of Pre-Proposal Query	NA
6.	Pre-Bid Meeting through virtual/ Offline mode	NA
7.	Issue of Pre Proposals Clarifications	NA
8.	Last Date for submission of Proposal	29.04.2026,3.30PM
9.	Date of opening of Technical Proposal	29.04.2026,4.00PM
10.	Date of Technical Proposal Presentations	Will be informed
11.	Date of opening of Financial Proposal	Will be informed to the tech qualify bidders
12.	Issue of Work Order	3 rd week of May-2026
13.	Expected Date of Commencement of Assignment	4 th week of May-2026
	EMD(Refundable) & Bid Processing Fee (Non-Refundable)	EMD- Rs. 11,50,000/- (Eleven Lakh Fifty Thousand only) & Bid Processing fee- 5500/-(Five Thousand Five Hundred only) (including GST) in favour of "Odisha Livelihoods Mission NRLM EFMAS" drawn in any Scheduled Commercial Bank payable at Bhubaneswar in shape of DD/BC The EMD & Bid Processing Fee shall be submitted along with the 1 st Inner Envelope of the Technical Proposal.
14.	Contact Person	Shri Rabi Prasad Mishra, Dy CEO (Admin & Procurement), OLM Mob No: 9937462008
15.	Address for Submission of Proposal	State Mission Director, Odisha Livelihoods Mission, SIRD & PR Campus, Unit-8, Bhubaneswar, Odisha, Pin Code: 751012 E-mail:- procure.olm@gmail.com
16.	Place of Opening of Proposal:	Conference Hall of OLM

For details please visit: missionshakti.odisha.gov.in

SECTION: 1

LETTER OF INVITATION

LETTER OF INVITATION

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM).

1. **OLM**, Mission Shakti Dept, Govt. of Odisha (The Client) invites sealed proposal from eligible bidder under the process for “**Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)**”. More details on the proposed study are provided at **Section-3: Terms of Reference (ToR)** of this RFP Document.
2. A bidder will be selected under **QCBS Selection** procedure as prescribed in the RFP Document in accordance with the policies and procedures accompanying the Guideline of “**Guidelines for Engagement of Consultants and Outsourcing of Services**” circulated vide Office Memorandum No. 25914/F, Dated: 13.09.2023 of Finance Department, Govt. of Odisha.
3. The proposal complete in all respect as specified in the RFP Document must be accompanied with a **Non- refundable** amount of **Rs. 5500/- (Rupees Five Thousand Five Hundred only)** towards **Bid Processing Fee** and **refundable** amount of **Rs. 11,50,000/- (Rupees Eleven Lakh Fifty Thousand only)** towards **Bid Security** in favour of “ **Odisha Livelihoods Mission NRLM EFMAS**”, drawn in any scheduled commercial bank and payable at Bhubaneswar, Odisha in the shape of DD/BC, failing which the bid will be rejected.
4. The proposal must be delivered at the specified address as per the Bidder Data Sheet by **Speed post/ Registered Post/ Courier** only. The Client shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.
5. The last date and time for submission of proposal complete in all respects is **Dt 29.04.2026, 3.30 PM** and the date of opening of the technical proposal is **Dt 29.04.2026, 4.00 PM** in the presence of the bidder’s representative at the specified address as mentioned in the Bidder Data Sheet. Representatives of the bidders may attend the meeting with due authorization letter on behalf of the bidder.
6. This RFP includes following sections:
 - a. Letter of Invitation [**Section – 1**]
 - b. Information to the Bidder [**Section – 2**]
 - c. Terms of Reference [**Section – 3**]
 - d. Technical Proposal Submission Forms [**Section – 4**]
 - e. Financial Proposal Submission Form (**Section –5**)
 - f. Annexure (**Section – 6**)
7. While all information/data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client’s knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/data included in this RFP. The Client reserves the right to accept / reject any / all proposals / cancel the entire selection process at any stage without assigning any reason thereof.

Sd/-
State Mission Director-cum-CEO
Odisha Livelihoods Mission

SECTION: 2

INFORMATION TO THE BIDDER

1. Eligibility Criteria:

Before opening and evaluation of the technical proposals, each bidder will be assessed based on the following Eligibility criteria. The bidder is required to produce the copies of the required supportive documents / information as part of their technical proposal failing which the proposals will be rejected.

Table-1

Sl. No.	Eligibility Criteria	Supporting Documents
i.	The Bidder must be a company incorporated under the Companies Act or a limited liability Partnership Firm registered under Limited Liability Partnership Act 2008/ Partnership / society registration Act registered in India under relevant law with a track record of providing services for at least 5 years as on March 31, 2025. In India.	Registration Certificates
ii.	The bidder must be registered with GST, PAN and up-to-date IT return for three year.	<ul style="list-style-type: none"> • GST Registration Certificate • PAN copy • IT Return for last 3 Years as on 31.03.2025
iii.	The Bidder should have an average turnover of minimum INR 35 Crore during three financial years as on 31.03.2025 in India.	Copy of the Audited Balance sheet and Profit & Loss Account; Showing the Consulting services for last three FY as on 31.03.2025
iv.	The bidder must have at least 5 years of experience in providing Programme Management Unit (PMU) / Technical Support Unit (TSU) services in Government or Development Sector projects related to livelihoods (farm and/or non-farm), rural development, value chain promotion, or enterprise development , having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.	Copy of Work Oder/MoU /Certificate.
v.	The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multi-lateral project in last five years as on bid due date.	Copy of Work Oder/MoU /Certificate.
vi.	Bidder should not have been blacklisted by any Govt. Organization/ Government Entity/ Government Company in the last 5 years.	Self-declaration must be attached.
vii.	Consortium/ Joint Venture	Not Allowed/ Not Applicable

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

Sl. No.	Eligibility Criteria	Supporting Documents
viii.	Bidder must submit the EMD (Bid Security) of Rs 11,50,000/- and Bid Processing Fees of Rs. 5,500/- including GST. Bid Processing fee is non-refundable.	Bid Processing fee must be furnished in shape of DD/BC from any scheduled Commercial Bank in favour of "Odisha Livelihoods Mission NRLM EFMAS" payable at Bhubaneswar, Odisha

2. Documents / Formats needs to be submitted along with TECHNICAL PROPOSAL :

The bidder has to furnish the following documents duly signed in along with their Technical

- Proposal:Filled in Bid Submission Check List in Original (**Annexure-I**)
- Covering letter (**TECH – 1**) on bidder's letterhead requesting to participate in the selection process.
- Bid Processing Fee & Bid Security as applicable.
- Copy of Certificate of Incorporation/
- Registration.Copy of PAN.
- Copy of Goods and Services Tax Identification Number (GSTIN).
- Copies of IT Return & Turn over for the last three years (**2022-23, 2023-24 & 2024-25**).
- General Details of the Bidder (**TECH – 2**).
- Financial Details of the bidder (**TECH – 3**) along with all the supportive documents as applicable duly signed as per the instruction.
- Power of Attorney (**TECH – 4**) in favor of the person signing the bid on behalf of the bidder or Board of Directors
- List of assignments of similar nature (Past Experience Details, **TECH – 5**) alongwith copies of contracts / work orders / completion certificate from previous Clients.
- Self-Declaration regarding Conflict of Interest and Bidder should not have been blacklisted by any Govt. Organization/ Government Entity / Government Company in the last 5 years. (**TECH - 6**)
- Comments and Suggestions (**TECH – 7**)
- Description of Approach, Methodology & Work Plan (**TECH – 8**)
- Curriculum Vitae (CV) for Proposed Key Professional (**TECH – 9**)
- Work Plan (**Tech-10**)

Bidders should submit the required supporting documents as mentioned above. Bids not conforming to the eligibility criteria and non-submission of required documents as listed above will lead to rejection of the bid. Submission of forged documents will also result in rejection of the bid. Bidders are advised to study all instructions, forms, terms & conditions and other important information as mentioned in the RFP Document. The proposal must be completed in all respect, indexed, paged and spiral bound. Each page should be numbered and signed by the authorized representative.

3. Bid Processing Fee :

The bidder must furnish as part of technical proposal, the required bid processing fee amounting to **Rs.5500/- (Five Thousand Five Hundred Only)** including GST in shape of DD/BC from any scheduled commercial bank in favour of "**Odisha Livelihoods Mission NRLM EFMAS**" payable at Bhubaneswar, Odisha. Proposals received without bid processing fee will be out rightly rejected.

4. Bid Security :

The bidder shall furnish bid security of Rs. 11,50,000/- (Eleven Lakh Fifty Thousand Only) in the

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

shape of DD/BC in favour of “**Odisha Livelihoods Mission NRLM EFMAS**”. Any bid submitted without bid security will be rejected. The above bid security will be forfeited if a bidder withdraws its bid during the period of bid validity. The EMD of the unsuccessful bidder will be returned without any interest after finalization of the tender.

5. Validity of the Proposal:

Proposals shall remain valid for a period of **180 (One Hundred Eighty Days)** from the date of opening of the technical proposal. The Client reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

6. Pre -Proposal Meeting

NA

7. Submission of Proposal:

Bidder must submit their proposals by **Registered Post / Speed Post/ Courier** only to the specified address on or before the last date and time for submission of proposals as mentioned in Bidder Data Sheet. The Client will not be responsible for postal delay / any consequence in receiving of the proposal. The proposal must have to be submitted in two parts. Each part should be separately bound with no loose sheets. Each page of the two parts should be page numbered and in conformation to the eligibility qualifications and clearly indicated using an index page. The Client will not consider any proposal that arrives after the deadline as prescribed in the Bidder Data Sheet. Any Proposal received after the deadline will be out rightly rejected by the Client.

The procedure for submission of the proposal is described below:

i) Technical Proposal (Original):

The envelope containing technical proposal shall be sealed and superscripted as “**Technical Proposal – “Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM).”** and to be furnished inside one envelope. The duly filled-in technical proposal submission forms, with all the supportive documents and information have to be furnished as part of technical proposal.

ii) Financial Proposal (Original):

The envelope containing financial proposal shall be sealed and superscripted as “**Financial Proposal – “Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)”**”. The duly filled-in financial proposal submission forms should contain the detail price offer for the proposed assignment and to be furnished as per the prescribed format only.

The "**Technical Proposal**" and "**Financial Proposal**" must have to be submitted in two separate sealed envelopes (with respective marking in bold letters) along with the prescribed formats/information mentioned in the RFP Document.

Both the above envelopes have to be sealed and placed inside a third main envelope with proper labeling of following information in bold:

NAME OF THE ASSIGNMENT:
RFP NUMBER AND DATE:
NAME OF THE BIDDER:
DEADLINE FOR SUBMISSION OF BID:
NAME AND ADDRESS OF THE BIDDER:

Any deviation from the prescribed procedures / information / formats / conditions shall result in out-right rejection of the proposal. All the pages of the proposal have to be sealed and signed by the authorized representative of the bidder. Bids with any conditional offer shall be out rightly rejected. All pages of the proposal must have to be sealed and signed by the authorized representative of the bidder. Any conditional bids will be rejected.

8. Opening of the proposal:

The FIRST ENVELOPE containing **TECHNICAL PROPOSAL** will be opened in the initial stage by the Client in presence of the bidder's representatives at the location, date specified in the Bidder Data Sheet. The Client will constitute a Consultant Evaluation Committee (CEC) to evaluate the proposals submitted by bidders. Only one representative with proper authorization letter from the participating bidder will be allowed to attend the bid opening meeting.

The SECOND ENVELOPE containing **FINANCIAL PROPOSAL** only of the **technically qualified bidders** will be opened after completion of technical evaluation stage. The date for opening of the financial proposal will be intimated accordingly to the technically qualified bidders well in advance.

9. Evaluation of Proposal:

A Three stage evaluation process will be conducted as explained below for evaluation of the proposals:

- **Eligibility Evaluation (1st Stage):** Preliminary evaluation of the proposals will be done to determine whether the proposal comply to the prescribed eligibility condition and the requisite documents / information have been properly furnished by the bidder or not. Submission of following documents / information will be verified:
 - ✓ Filled in Bid Submission Check List in Original (**Annexure-I**)
 - ✓ Covering letter (**TECH – 1**) on bidder's letterhead requesting to participate in theselection process.
 - ✓ Bid Processing Fee & EMD as applicable.
 - ✓ Copy of Certificate of Incorporation/ Registration.
 - ✓ Copy of PAN
 - ✓ Copy of Goods and Services Tax Identification Number (GSTIN)
 - ✓ Copies of IT Return & Turn over for the last three years (**2022-23,2023-24, 2024-25**).
 - ✓ General Details of the Bidder (**TECH – 2**).
 - ✓ Financial Details of the bidder (**TECH – 3**) along with all the supportive documents as applicable duly signed and certified as per the instruction.
 - ✓ Power of Attorney (**TECH – 4**) in favor of the person signing the bid on behalf of the bidder.
 - ✓ List of assignments of similar nature (Past Experience Details, **TECH – 5**) along with copies of contracts / work orders / completion certificate from

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

- previous Clients.
- ✓ Self-Declaration regarding Conflict of Interest and Bidder should not have been blacklisted by any Govt. Organization/ Government Entity / Government Company in the last 5 years. **(TECH - 6)**
- ✓ Duly filled in Technical Proposal Forms **(TECH - 7 to 10)**
- ✓ All the pages of the proposal and enclosures/attachments are signed by the authorized representative of the bidder.

*** Bids not complying to any of the above requirement, will be out rightly rejected at the discretion of the Client's authority.**

- **TECHNICAL EVALUATION (2nd Stage):** Technical proposal will be opened and evaluated for those bidders who qualify the Eligibility evaluation stage.

Detailed evaluation process as per the following parameters will be adopted for evaluation of the proposals.

Table-2

Sl. No.	Parameters	Total/ Maximum Marks
1	<p>The Bidder must be a Company/LLP/Partnership Firm/Society registered in India with a minimum of 5 years of operational experience as on March 31, 2025, calculated from the date of incorporation.</p> <ul style="list-style-type: none"> • Bidders with more than 7 years to 10 years of experience shall be awarded 5 marks, and • those with more than 10 years shall be awarded 10 marks. 	10
2	<p>Bidder's average annual turnover in India in these three financial years ending 31 March 2025 shall be minimum INR 35 Crores or above in India.</p> <p>INR >35 Cr – INR 45 Cr – 5 Marks INR > 45 Cr- INR 50 Cr- 7 Marks More than INR 50 Cr - 10 Marks</p>	10
3	<p>The bidder must have at least 5 years of experience in providing Programme Management Unit (PMU) / Technical Support Unit (TSU) services or similar nature of work in Government or Development Sector projects related to livelihoods (farm and/or non-farm), rural development, value chain promotion, or enterprise development, having at least 1 similar assignment not less than Rs. 2 Cr in last five years as on bid due date.</p> <p>(Each relevant assignment in farm OR non-farm livelihoods, rural development, skilling, enterprise promotion, value chain development, or similar sectors: 5 marks per assignment. Maximum: 30 marks)</p> <p>Note: Both completed and ongoing assignments shall be considered as follows:</p> <ul style="list-style-type: none"> •The project must have achieved at least 50% progress (in terms of time or deliverables), and •The Bidder must submit a client certificate / work order / progress certificate clearly indicating Scope of work, Contract value & Status of implementation 	30

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

SI. No.	Parameters	Total/ Maximum Marks
4	<p>The bidder must have completed at least one assignment of minimum value Rs. 2 Cr. From externally aided project/ Multi lateral project in last last five years as on bid due date.</p> <p>If yes = 5 marks , If no = 0 mark</p>	5
5	<p>The Bidder must have experience in transformation of Livelihoods for Individuals/SHGs/ Cooperatives/CBBOs/FPOs in a project not less than Rs. 2 Cr in Government Sectors in last five years as on bid due date.</p> <ul style="list-style-type: none"> • Facilitated Women led enterprise development in single project- Each 100 beneficiaries 0.5 marks (Maximum of 2.5 Marks) • Handholding & Capacity building in a single project – Each 50,000 beneficiaries 0.5 marks (Maximum of 2.5 Marks) 	5
6	<p>Relevant experience and qualification of Staff proposed/Professionals for this assignment as per the ToR ,</p> <p>Team Leader (1 Nos):</p> <ol style="list-style-type: none"> 1. If the minimum qualification is met: 0.5 mark; if not met: 0 marks. 2. 0.5 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 2 marks). <p>Other Key Professionals (18 Nos):</p> <ol style="list-style-type: none"> 1. If the minimum qualification is met: 0.25 mark; if not met: 0 marks. 2. 0.25 mark for each additional year of experience beyond the minimum experience required as per the ToR (maximum 1 marks per professional, for 18 key professionals). 	25
7	Presentation	15
	<p>The bidders may be invited for a Power Point presentation in front of the committee to be formed by OLM to evaluate the presentation. Presentation should highlight;</p> <ol style="list-style-type: none"> 1. One Best practice in past for Farm Livelihoods Promotion. (3 Marks) 2. One Best practice in past for Non-Farm Livelihoods Promotion. (3 Marks) 3. Review mechanism for completion of key deliverables as per the time line fixed. (3 Marks) 	

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

SI. No.	Parameters	Total/ Maximum Marks
	4. Models to secure and retain professionals. (3 Marks) 5. One model (methodology & Approach) to be adopted in this project for Livelihoods (Farm & Non Farm) Promotion (3 Marks)	
	Total	100

Note:

- a. Similar assignment: The Technical Support experiences shall be considered for this model of assignment. Supply of Manpower/ recruiting/ outsourcing/ staffing shall not be considered.
- b. Extension/ renewal of original Contract after expiry shall not be treated as multiple assignment and multiple years of experience.
- c. In case the original contract is made for up to 5 year with an annual renewal basis, the project value shall be considered up to the renewal year as single project/ assignment.
- d. The bids found insufficient/ unsatisfactory/ indicative proof of documents during scrutiny shall be rejected. No clarification shall be sought from the Client in this regard for any addition or deletion.
- e. The work Order/ Agreement/ Contract in form of LoA/ LOI/ Consent Letter/ Offer letter without value and time period shall not be considered for evaluation.
- f. Both completed and ongoing assignments shall be considered as follows:
 - The project must have achieved at least **50% progress** (in terms of time or deliverables), and
 - The Bidder must submit a **client certificate / work order / progress certificate** clearly indicating Scope of work, Contract value & Status of implementation
- g. Projects/ assignments repeating in multiple section shall be considered once in their respective section/ criteria
*** Bidders who secure minimum 70 marks from the total (100 marks) in the technical proposal will be considered for financial evaluation.**

FINANCIAL EVALUATION (3rd Stage):

- a. The bidders qualified in the Technical Bid will be eligible to participate in the Financial Bid. The names of the bidders along with their quoted financial price will be announced during the meeting.
- b. Quality and Cost Based Selection (QCBS): This method will be followed during the overall selection process with **80 % weightage** to technical score and **20% weight** age to financial score. The bidders securing the highest evaluated scores will be ranked H1 and thereafter others will be ranked in the order of H2, H3 and so on. OLM may further negotiate on the technical component, if needed, and thereafter the H1 bidder will be awarded the contract, observing due procedure. The detail procedure has been laid

down in the RFP document.

10. Evaluation Process:

QCBS method will be followed during the overall selection process. The financial bids of technically qualified bidders will be opened on the prescribed date in the presence of bidder's representatives. In the RFP the technical proposal carries 80% weightage and the financial proposal carries 20 % weightage.

I. Technical: The bidder scoring 70 marks out of 100 marks will be eligible and the secured mark will be assigned as Technical Quote(TQ). Then the Technical Score (TS) will be arrived as:

$$\text{TS} = \frac{\text{TQ} \times 80}{100}$$

II. Financial: The bidder quoting lowest price will be assigned as Lowest Financial Quote(LFQ). Then the price of other financial bids quoted by other different bidders will be assigned as Financial Quote(FQ). The financial Score(FS) will be arrived as:

$$\text{FS} = \frac{\text{LFQ} \times 20}{\text{FQ}}$$

The bidder, who has the highest score in the QCBS and shall be called for further process leading to the award of the contract. Prices quoted in the bid must be firm and final, and shall not be subject to any modifications on any account whatsoever.

In case of a tie, the bidder having higher technical score will be considered the preferred bidder.

In case tie in technical score the bidder having highest number of similar project as per the eligibility fixed in the RFP shall be considered.

For the purpose of evaluation, the total evaluated cost shall be inclusive of Remuneration cost and overhead expenses for which the Client will make payment to the consultant.

11. Performance Bank Guarantee: (PBG)

Within 7 days of notifying the acceptance of a proposal for award of contract, each qualified bidder shall have to furnish a Performance Bank Guarantee amounting to **5% of the contract value** from a scheduled commercial bank situated in Bhubaneswar in favor of “**Odisha Livelihoods Mission(NRLM)**”, as per the format at **Annexure- II**, for a period of three months beyond the entire contract period (i.e. PBG must be valid for 24 months from the date of effectiveness of the contract and a claim period of 12 months over and above the BG expiry date as its commitment to perform services under the contract. Failure to comply with the requirements shall constitute sufficient grounds for the forfeiture of the PBG. The PBG shall be released immediately after three months of expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the PBG.

12. Contract Negotiation:

Contract negotiation, if required will be held at a date, time and address as intimated to the selected bidder/s. The bidder will, as a pre-requisite for attendance at the negotiations, confirm availability of all the proposed staff for the assignment. Representative conducting

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

negotiations on behalf of the bidder must have written authority to negotiate and conclude a contract. Negotiation will be performed covering technical and financial aspects, if any and availability of proposed professionals etc.

13. Award of Contract:

After completion of the contract negotiation stage, the Client will notify the successful bidder in writing by issuing an offer letter for signing the contract and promptly notifying all other bidders about the result of the selection process. The successful bidders will be asked to sign the contract after fulfilling all formalities within 15 days of issuance of the offer letter. After signing of the contract, no variation or modification of the terms of the contract shall be made except by written amendment signed by both the parties. ***Sub-contracting / outsourcing of any form shall not be allowed for any activities under this RFP.***

14. Conflict of Interest:

Conflict of interest exists in the event of:

- (i) conflicting assignments, typically monitoring and evaluation/environmental assessment of the same project by the eligible bidder;
- (ii) Consultants, agencies or institutions (individuals or organizations) who have a business or family relation with the Client directly or indirectly; and
- (iii) practices prohibited under the anti-corruption policy of the Government of India and Government of Odisha. The bidders are to be careful so as not to give rise to a situation where there will be any conflict of interest with the Client as this would amount to their disqualification and breach of contract.

15. Disclosure:

- a. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the bidder or termination of its contract.
- b. Bidders must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- c. Bidders must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - a criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct;
 - corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract;
 - failure to fulfill any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

16. Anti-corruption Measure:

- a. Any effort by Bidder(s) to influence the Client in the evaluation and ranking of financial

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

proposals, and recommendation for award of contract, will result in the rejection of the proposal.

- b. A recommendation for award of Contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Client shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.

17. Language of Proposals:

The proposal and all related correspondence exchanged between the bidder and the Client shall be written in the **English** language. Supporting documents and printed literature that are part of the proposal may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Proposal, the translated version shall govern.

18. Cost of bidding:

The Bidder shall bear all costs associated with the preparation and submission of its proposal. The Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. Bidder/s is/are not allowed to submit more than one proposal under the selection process. Alternate bids are also not allowed.

19. Legal Jurisdiction:

All legal disputes are subject to the jurisdiction of court of Bhubaneswar only.

20. Governing Law and Penalty Clause:

The schedule given for delivery is to be strictly adhered to in view of the strict time schedule. Any unjustified and unacceptable delay in delivery shall render the bidder liable for liquidated damages and thereafter the Client holds the option for cancellation of the contract for pending activities and complete the same from any other agency. The Client may deduct such sum from any money from their hands due or become due to bidder. The payment or deduction of such sums shall not relieve the bidder from his obligations and liabilities under the contract. The rights and obligations of the Client and the bidder under this contract will be governed by the prevailing laws of Government of India / Government of Odisha. Failure on bidder's part to furnish the deliverables as per the agreed timeline will enforce a penalty **@ 0.5% per week subject to maximum of 5% of the total contract value**. The amount will be deducted from the subsequent payment. In addition, the PBG amount shall also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.

21. Confidentiality:

Information relating to evaluation of proposals and recommendations concerning awards shall not be disclosed to the bidders who submitted the proposals or to other persons not officially concerned with the process, until the publication of the award of contract. The undue use by any Consultant of confidential information related to the process may result in rejection of its proposal and may be subject to the provisions of the Client's antifraud and corruption policy. During the execution of the assignment except with prior written consent of the Client, the consultant or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.

22. Amendment of the RFP Document:

At any time before submission of proposals, the Client may amend the RFP by issuing an addendum through OLM website. Any such addendum will be binding on all the bidders. To give bidders reasonable time in which to take an addendum into account in preparing their proposals, the Client may, at its discretion, extend the deadline for the submission of the proposals.

23. Client's right to accept any proposal, and to reject any or all proposal/s

The Client reserves the right to accept or reject any proposal, and to annul or amend the bidding / selection / evaluation process and reject all proposals at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the bidders.

24. Copyright, Patents and Other Intellectual Proprietary Rights:

OLM, Department of Mission Shakti, Government of Odisha shall be entitled to all intellectual property and other proprietary rights including but not limited to patents, copyrights and trademarks, with regard to documents and other materials which bear a direct relation to or are prepared or collected in consequence or in the course of the execution of this contract. At the Client's request, the Consultant shall take all necessary steps to submit them to the Client in compliance with the requirements of the contract.

25. Force Majeure:

For purpose of this clause, "Force Majeure" means an event beyond the control of the agency and not involving the agency's fault or negligence and not foreseeable. Such events may include, but are not restricted, wars or revolutions, fires, floods, riots, civil commotion, earthquake, epidemics or other natural disasters and restriction imposed by the Government or other bodies, which are beyond the control of the agency, which prevents or delays the execution of the order by the agency. If a force Majeure situation arises, the agency shall promptly notify Client in writing of such condition, the cause thereof and the change that is necessitated due to the condition. Until and unless otherwise directed by the Client in writing, the Agency shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. The agency shall advise Client in writing, the beginning and the end of the above causes of delay, within seven days of the occurrence and cessation of the Force Majeure condition. In the event of a delay lasting for more than one month, if arising out of causes of Force Majeure, Client reserve the right to cancel the contract without any obligation to compensate the agency in any manner for whatsoever reason.

26. Settlement of Disputes:

The Client and the Consultant shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or arising from or in connection with the Contract within thirty (30) days from the commencement of such informal negotiation. All dispute resolution proceedings shall be held at Bhubaneswar, Odisha, and the language of such proceedings and that of all documents and communications between the parties shall be in English. Commissioner-cum-Secretary, Mission Shakti Department will be the final authority to resolve the dispute arising between and the Client and the Consultant.

27. Disqualification of Proposal:

The proposal is liable to be disqualified in the following cases as listed below:

- Proposal submitted without Bid Processing Fee & Bid Security as applicable.
- Proposal not submitted in accordance with the procedure and formats as prescribed in the RFP during validity of the proposal, or its extended period, if any, the bidder increases the quoted prices.
- Proposal is received in incomplete form.
- Proposal is received after due date and time for submission of bid Proposal is not accompanied by all the requisite documents / information and commercial bid submitted with assumptions or conditions Bids with any conditional technical and financial offer.
- If the bidder provides any assumptions in the financial proposal or qualifies the commercial proposal with its own conditions, such proposals will be rejected even if the commercial value of such proposals is the lowest / best value Proposal is not properly sealed or signed.
- Proposal is not conforming to the requirement of the scope of the work of the assignment. Bidder tries to influence the proposal evaluation process by unlawful/corrupt/fraudulent means at any point of time during the bid process.
- If, any of the bid documents (including but not limited to the hard and soft/electronic copies of the same, presentations during evaluation, clarifications provided by the bidder), excluding the commercial bid, submitted by the bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the bid; Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices
- Any other condition / situation which holds the paramount interest of the Client during the overall *section process*.

SECTION: 3

TERMS OF REFERENCE (ToR)

Terms of Reference (ToR) for

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

1. Introduction: -

Odisha Livelihoods Mission (OLM) is an autonomous society under the aegis of the Department of Mission Shakti, Government of Odisha. OLM serves as the nodal agency for implementation of the National Rural Livelihoods Mission (NRLM) in the state.

OLM has established a dedicated and responsive institutional support structure to enable rural poor households to move out of poverty through capacity building, financial inclusion, institutional development, and sustainable livelihoods promotion. Through Self-Help Groups (SHGs), their federations, and value-chain institutions such as Producer Groups and Producer Companies, OLM is building a sustainable livelihoods ecosystem across the state.

OLM has a presence in all 30 districts of Odisha through both intensive and non-intensive implementation modes. Hereinafter, OLM will be referred to as the “Client.”

Key Achievements of OLM

- Mobilization of more than 60.36 lakh households into SHGs across Odisha.
- Formation of 5.87 lakh SHGs.
- Establishment of 55,119 Cluster Level Forums (CLFs) and 6,732 Gram Panchayat Level Federations (GPLFs).
- Coverage across all 314 blocks in the state.
- Creation of a strong resource pool of over 60,000 community professionals and community resource persons.

OLM has established a dedicated Livelihoods Cell for the promotion of Farm and Non-Farm Livelihoods across the state.

Under the Farm Livelihoods segment, OLM invests more than **₹450 Crores annually**, with a mandate from the Department to generate at least **twice the return on investment (₹900 Crores)**. Additionally, OLM is committed to doubling farmers' and SHG women's incomes and enabling them to become “Lakhpatis Didis.”

To achieve these ambitious targets, high-quality technical and managerial human resources are required. Therefore, OLM proposes to engage a Technical Support Agency (TSA)/Public Sector Undertaking (PSU) to provide comprehensive implementation support without disrupting ongoing operations.

2. Objectives of Engaging the Technical Support Agency (TSA)

The objectives of hiring the TSA are as follows:

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

I. Strengthening Farm & Non-Farm Livelihood Services

- Support OLM in preparing a comprehensive rollout plan for effective implementation of major livelihood interventions.
- Establish systems and processes to ensure smooth functioning of livelihood components.
- Deploy a qualified technical team to support implementation in coordination with OLM officials.

II. Full-Scale Implementation Support

- Facilitate statewide implementation of Farm and Non-Farm livelihood interventions in a structured and mission-mode approach.
- Establish and operationalize a dedicated Support Team for effective field-level execution.

III. Marketing and Branding Support

- Provide technical assistance in marketing, branding, value addition, packaging, and market linkages.
- Support development of sustainable business models and institutional strengthening of Producer Groups and Producer Companies.

IV. Demonstration and Learning Platforms

- Establish practical demonstration sites to create experiential learning opportunities for farmers and project beneficiaries.
- Develop model farms and non-farm enterprise demonstration units for replication.

V. Technology Transfer and Capacity Building

- Engage actively with lead farmers and community professionals to facilitate transfer of technology and best practices.
- Organize knowledge-sharing sessions, exposure visits, and technical training programs for improved activity management.

3. Scope of work

- I. Handhold the staff and cadres through intensive capacity building and exposures on the operation, management and functions of different livelihoods models
- II. Support in identification of demo location, catchment, business planning and system development for the enterprises to be promoted along the selected value chains linked with the models
- III. Ensuring well-established functional Models with Livelihood demonstration prototypes with training, input /aggregation facility and common facilitation centre.
- IV. Assessment and handholding of existing PGs and support in formation of new PGs.
- V. Assist in creating sustainable livelihood and food security for Mahila Kisan through various sustainable agriculture livelihood prototype based interventions.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

- VI. The TSA is expected to carry out feasibility analysis for mapping of potential products for promotion under the department of Mission Shakti.
- VII. Prepare detailed project report and proposals for implementation of new programs/ schemes related to Livelihoods.
- VIII. Develop guidelines, SOP, Advisory etc. on schemes / programmes to be implemented under the Mission.
- IX. Design capacity building programs for the project staff, front line workers and CBOs.
- X. Develop thematic training modules and training materials to be used during different training programmes
- XI. Carry out short studies and surveys on behalf of OLM/Dept. of MS as per requirement.
- XII. Identify potential agencies and departments for partnership and convergence to add value to the present intervention of the Mission.
- XIII. Facilitate tie ups with national and international markets for promotion of women SHG made handicrafts and handloom products.
- XIV. Prepare case studies and documents on best practices for dissemination among all stakeholders.
- XV. Prepare report and documents of different schemes and programmes of the Mission.
- XVI. Facilitate certification process of different products/Commodities such as Udyam Adhar, PGS, FSSAI, GST, ISO, ISI, etc
- XVII. Explore new livelihoods activities, prepare the plan and budget estimate, as per the suitability and feasibility of the specific area/location/population.

4. Tentative Deliverables for Three years

A. Farm Livelihoods

4.1 Integrated Farming Cluster (IFC):

Facilitate establishment of 500 IFCs. TSA will provide the following technical supports.

- Facilitation of **500 Integrated Farming Clusters (IFCs)** with end-to-end technical support by TSA.
- Conduct **baseline assessments and cluster resource mapping of 500 IFCs** covering crops, livestock, fisheries, horticulture, and NTFPs.
- Prepare **5 year IFC Development Plans** aligned with *Lakhpati Didi* goals and convergence pathways.
- Design **location specific Integrated Farm Models (IFMs)** and localized Packages of Practices (PoPs).
- Build farmer capacity building through **trainings, Farmer Field Schools, exposure visits**, and model IFC demonstrations.
- Enhance production through **quality input planning, climate-resilient practices, and risk mitigation measures**.
- Enable **insurance coverage** for crops, livestock, and fisheries and deploy **digital MIS** for monitoring.
- Promote **aggregation, value addition, branding, and market linkages** through women-led producer collectives.
- Facilitate **institutional and market convergence** with Mission Shakti outlets, mandis, e-NAM, and nutrition programs.
- Ensure sustainability through **scheme convergence, credit linkages, cluster governance, knowledge management, and periodic impact assessment**.

4.2 Organic & Natural Farming

4.2.1. Inception & Diagnosis

- **650 Cluster Profiles:** Geospatial and socio-economic profiling of 500 Organic and 150 Natural clusters.
- **Baseline Inventory:** Digital soil health and input-use mapping for **16,000+ farmers**.

4.2.2. Planning & Design

- **Dual PoPs:** Dedicated "Package of Practices" for **Organic and Natural Farming**.
- **30 Mart Linkage Plan:** Mapping supply from all 650 clusters to the 30 District Organic Marts.

4.2.3. Capacity Building

- **650 CRPs/Sakhis:** Certified as "Internal Control System" (ICS) and "Natural Farming" leads.
- **6,500 FFS Sessions:** Minimum 10 Farmer Field School sessions per cluster per year.
- **Multimedia Kits:** Odia-language "how-to" videos for natural formulation (Jeevamrut/Dashpani).

4.2.4. Production & Certification

- **1,300 Input Centers:** 2 decentralized bio-input resource centers per cluster.
- **Certification Split:**
 - **500 Clusters:** PGS-India/NPOP certification.
 - **150 Clusters:** Natural Farming validation and residue-free testing.
- **Climate Action:** 650 Risk mitigation plans focusing on soil carbon sequestration.

4.2.5. Market & Enterprise (The 30 Marts)

- **30 District Marts:** 100% operational with inventory from both Organic and Natural clusters.
- **Aggregation:** 30 FPO/GPFLF-led centers for cleaning, grading, and "Organic Odisha" branding.
- **Direct Sales:** 12 Monthly Buyer-Seller meets targeting urban markets and institutional buyers.

4.2.6. Monitoring & Documentation

- **Unified MIS:** Dashboard tracking conversion, yield, and sales across all 650 clusters.
- **Impact Metrics:** Documenting **25% income growth** and **40% reduction in input costs**.

4.3 Non-Timber Forest Produce (NTFP) and Van Dhan Vikas Kendras (VDVK)

Overall Coverage & Outcomes

- **20,000 SHG households** supported across **30 districts**
- **100 Producer Groups (PGs)** strengthening;
- **50 priority NTFP sub-sectors** (incl. medicinal plants)
- **300 VDVKs** supported in convergence with **TRIFED**
- **Outcome:** At least **40–50% SHG households** transition to Lakhpati Didi pathway through NTFP-based enterprises

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

I. Assessment, Planning & Enterprise Models

- Identify **15–20 priority NTFP clusters** across each high-potential districts
- Conduct value chain diagnostics & feasibility studies for **50 NTFP commodities** along with commodity-wise implementation plans (production, aggregation, processing, marketing)
- Pilot and standardise **8–10 scalable enterprise** (primary processing, value addition, collective marketing)
- Facilitate **2–3 sustainability certifications** (FSC/PEFC/organic/traceability) for premium market access

II. Institutional & Technical Support

- Provide intensive handholding to **100 PGs**, and higher federations on Governance, business planning, costing, compliance, and statutory requirements
- Develop and operationalise SOPs for Sustainable harvesting, primary processing, storage, quality control, and value addition
- Introduce improved tools, technologies, and processing units, aligned with VDVks and LSCs where available

III. Capacity Building & Resource Management

- Develop standardised training modules and conduct **150–200 trainings / ToTs / on-site handholding sessions**
- Promote sustainable harvesting, biodiversity conservation, and waste management practices in all clusters

IV. Monitoring, Documentation & Sustainability

- Design and operate **NTFP MIS & dashboards** with periodic analytical reports
- Develop **policy notes, operational guidelines, IEC materials**, and **audio-visual documentation**
- Document **20–25 best practices / success stories** and scalable models
- Facilitate **10–15 exposure visits / learning exchanges**

V. Market Linkage & Brand Development

- Facilitate **end-to-end market linkage** for all supported clusters: Aggregation planning, volume assurance, grading, processing, and packaging
- Onboard **20–30 buyers** (bulk traders, processors, exporters, pharma/herbal companies, institutional buyers) and create long term procurement agreements with producer
- Enable market access through **e-commerce & ONDC-enabled platforms**
- Facilitate **buyer–producer MoUs / long-term procurement agreements** to reduce price volatility
- Support **branding, labeling, packaging, barcoding, traceability**, and development of SHG owned brands (**5–8 brands**)

4.4 Common Facility Centre (CFC), Post-Harvest Management and Integration of Drones and Renewable Energy

Coverage & Outcomes

- **1,200 CFCs** across **30 districts** in 3 years
- **30 Model CFCs** (1 per district) demonstrating post-harvest hubs integrated with drones and renewable energy
- **300–400 certified drone pilots / service operators** in convergence with Department of Agriculture
- **100–150 post-harvest & cold-chain operators** in the existing successful CFCs within 3 years

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

1. Assessment & Planning of Common Facility Centres (CFC)

- Support establishment of **1,200 CFCs** and 30 district-level model post-harvest hubs
- Conduct district-wise assessment of existing CFCs across **30 districts**
- Conduct energy audits to identify solar / hybrid renewable energy solutions for CFCs and cold storage units

2. Assessment & Planning of Post-Harvest Infrastructure & Model Development

- Undertake commodity-wise post-harvest gap analysis covering harvesting, aggregation, storage, grading, and transportation
- Establish **post-harvest service protocols** for aggregation, quality control, and value preservation
- Design and standardise **post-harvest-centric CFC models**, including:
 - ✓ **100–150 integrated CFC + Cold Storage + Warehouse hubs**
 - ✓ Approximately **300 sorting, grading, and primary packhouse units** in high agricultural production areas
 - ✓ **150–200 mobile/container-based cold storage units** for high-value perishables

3. Assessment & Planning of Drone-Based Services Integration

- Estimate demand for **drone-based services** (spraying, mapping, crop health monitoring, and yield estimation) and identify the potential Drone didis
- Establish **30 district-level drone service hubs** anchored at **Model CFCs**
- Facilitate **certification and licensing of 300–400 SHG women** as drone pilots and assistant
- Support deployment of **300–400 drones**, in convergence with the **Department of Agriculture**, for Crop spraying and Crop mapping, crop health monitoring, and yield estimation

4. Assessment & Planning of Renewable Energy Integration

- Integration of solar / hybrid renewable systems in:
 - ✓ **30 model CFCs** as energy-neutral demonstration hubs
 - ✓ **100–150 integrated CFC + Cold Storage + Warehouse hubs**
- Support energy-efficient designs for **warehouses, packhouses and cold rooms**
- Reduce operating costs of CFCs by **20–30% through renewable energy adoption**

5. Capacity Building & Operations

- Develop Standard Operating Procedures (SOPs) for post-harvest management, drone services, and renewable energy systems
- Conduct **300–400 trainings / ToTs / on-site handholding programmes**
- Certify SHG women as CFC managers, post-harvest operators, drone pilots, and renewable energy system operators

6. Market Integration, Audit & Sustainability

- Link post-harvest services with **150–200 PGs** and **buyers/processors**
- Promote bundled services: harvesting + grading + cold storage + transport + marketing
- **100% audit** of existing CFCs; revival plans for **700–800 CFCs which needs strengthening**

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- MIS tracking of post-harvest loss reduction, energy savings, drone utilisation and income at district level
- Policy facilitation on post-harvest licensing, drone permissions and service rate norms

4.5 LIVESTOCK DELIVERABLES

Overall Target (3 Years):

- **1,00,000 SHG Households** supported
- **~2,000 Producer Groups (PGs)**
- **30 Women Livestock Producer Companies (PCs)**
- Coverage across **30 districts**
- Outcome: Transition of SHG members into **Lakhpati Didis**

A. Phase 1: Resource Assessment & Strategy

- GP-level mapping of **goat, poultry, and cattle populations**, fodder availability, and grazing resources.
- Assessment of mortality rates, breeding practices, veterinary service gaps, and input supply chains.
- Preparation of a **3-year Livestock Development Strategy** focusing on diversified livestock portfolios for **1,00,000 SHG HHs**.

B. Phase 2: Technical Standardization & Cadre Building

- Training and deployment of **15,000 Pranimitras** to provide 24x7 doorstep animal health services.
- Development of localized SOPs for:
 - Low-input poultry models
 - Stall-fed goat rearing
 - Hygienic milk production
- Establishment of **300 Fodder Banks**, Azolla cultivation, and silage units.
- Convergence facilitation:
 - **MGNREGS** – goat sheds, poultry coops, fodder development
 - **NLM / ARD** – breed improvement & productivity enhancement
- **Exposure & Capacity Building**: Minimum **10 exposure visits/workshops**.
- **Model Demonstration**: One integrated livestock model in **each district**.

C. Phase 3: Production & Health Management

- **100% vaccination and deworming coverage** of targeted livestock through Pranimitras.
- Genetic and stock improvement infrastructure:
 - **50 Buck Centres** (goat breeding)
 - **50 Mother Units** (day-old poultry chicks)
- Mobile-based monitoring system for animal health, service delivery, and productivity tracking.

D. Phase 4: Aggregation, Value Chain & Market Linkages

- Formation and strengthening of:
 - **~2,000 Livestock PGs**
 - **30 Women Livestock Producer Companies**
- Establishment of aggregation infrastructure:
 - **30 Bulk Milk Chillers (BMCs)**
 - **30 Egg collection centers and basic grading facilities**
- Institutional market linkages:

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- Supply to **ICDS, hostels, residential schools**, and other Govt. institutions
- Branding & marketing of SHG livestock products under “**SUBHADRA SHAKTI**” (milk, eggs, poultry, goat meat)

E. Phase 5: Sustainability & Governance

- **100% insurance coverage** for high-value livestock assets.
- Documentation of impacts through a **Pranimitra Impact Compendium** and case studies of livestock-based **Lakhpati Didis**.
- PCs supported to achieve operational sustainability.

4.6 FISHERY DELIVERABLES

Overall Target (3 Years):

- **60,000 SHG Households** supported
- **~1,000 Producer Groups (PGs)**
- **30 Fishery Producer Companies (PCs)**
- Coverage across **30 districts**
- Outcome: Creation of fisheries-based **Lakhpati Didis**

A. Phase 1: Resource Mapping & Cluster Strategy

- GIS-based mapping of GP tanks, private ponds, and reservoirs suitable for pisciculture.
- Assessment of yield (kg/ha), seed quality, mortality, and input gaps.
- Preparation of a **3-year Blue Growth Roadmap** targeting **50,000 SHG HHs** through cluster-based aquaculture.

B. Phase 2: Technical Standardization & Capacity Building

- Development of SOPs for:
 - Freshwater & marine aquaculture
 - Crab culture, pearl culture
 - Dry fish processing, value addition & export
- Establishment of **30 Seed Banks** and **30 Mini Feed Mills** to reduce input costs.
- Training of **3,000 Matsya Mitras** and development of standard training modules.
- Convergence facilitation:
 - **MGNREGS** – pond excavation & renovation
 - **Fisheries & ARD Dept.** – subsidies & technical support
- **Exposure & Capacity Building:** Minimum **10 exposure visits/workshops**.
- **Prototype Demonstration:** One fishery model in **each district**.

C. Phase 3: Production Scaling & Diversification

- Introduction of high-value species:
 - **Mola and Monosex Tilapia** in **100 fish tanks**
- Promotion of nutrition-linked initiative “**Mola in SNP**”.

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- Establishment of last-mile input delivery systems and mobile-based advisory services for disease management.

D. Phase 4: Market Linkages, Value Chain & Marketing

- Formation and strengthening of:
 - **1,000 Fishery PGs**
 - **30 Women Fishery Producer Companies**
- Establishment of aggregation & cold-chain infrastructure:
 - **30 Fish Collection & Marketing Centers**
 - **30 decentralized cold-chain units** (ice plants, cold rooms, refrigerated vans)
- Promotion of value addition units:
 - **10 Dry Fish Units**
 - **10 Fish Powder Units**
 - **10 Ready-to-Fry & 10 Ready-to-Cook Units**
- Institutional & B2B market linkages:
 - Supply to **ICDS, MDM, SNP**, hostels, and schools
 - Tie-ups with wholesalers, hotels, and organized retailers
- Branding & promotion under “**SUBHADRA SHAKTI FISH DELIGHTS**”.

E. Phase 5: Governance & Exit Strategy

- Fishery PCs supported to achieve **break-even with 3 years of audited financials**.
- Handover of **digital dashboard** for production, sales, and income tracking.
- Publication of a **Blue Growth Compendium** featuring **50+ fisheries-based Lakhpati Didi success stories**.

(B) Non-Farm Livelihoods

- I. Provide end to end support in establishing 2.5 lakh micro, small and medium enterprises under the SVEP umbrella i.e. One Stop Facility Centre (OSF), Micro Enterprise Development (MED) and Start Up Village Enterprise Programme (SVEP) support of MoRD, GoI.
- II. Identify potential livelihoods in non-farm sector and help establishing at least 100 artisan clusters in the handloom, handicraft and other non-farm sectors over a period of three years.
- III. Promotion of at least 3,000 Higher order Enterprises in convergence with schemes like, PMEGP, PMFME, SFURTI etc.
- IV. Strengthening at least 3,000 non-farm Producers Groups, both existing and new and promote at least one Producers Enterprise in each district.
- V. Facilitate enterprise financing to at least 3 lakh entrepreneurs under MUDRA, PMFME, Stree Shakti etc.
- VI. Facilitate partnership with Technical Support Agencies empanelled by MoRD, such as CFTRI, NIFT, Patanjali etc. in desired interventions.
- VII. Organizing skill training for nearly 1 lakh artisans in tie up with training and capacity building agencies of national and international repute.
- VIII. Develop a robust monitoring mechanism and MIS for tracking of programme objectives and

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outcomes.

- IX. Provide technical support for brand building and design development, and undertake innovative initiatives to explore marketable new products and establish market tie-ups.
- X. Facilitate new product development based on market demand, including fusion products and Gen-Z-oriented designs.
- XI. Explore and expand market opportunities for rural artisans by developing an efficient product supply chain from artisan to market, ensuring proper marketization of products.
- XII. Ensure that all products are branded in accordance with the branding requirements and guidelines of OLM.

5. Contract Period:

The project is planned for a period of 5 years. The initial contract shall be for 3 years. Based on performance and requirement, the contract may be extended for a further period of up to 2 years, on a yearly basis. The Client reserves the right to increase or decrease the project duration at any time as per organizational needs.

6. Payment Modalities

I. Total Contract Value

The total Contract Price shall be as specified in the Agreement and shall remain firm for a period of three (3) years from the Effective Date (T), unless otherwise provided in the Contract.

All payments shall be made in accordance with the milestones and conditions specified herein, subject to certification by the Competent Authority / Review Committee.

II. Payment Schedule

The payment schedule for the three-year contract period shall be as follows:

Sl. No.	Milestone	Timeline (T = Date of Signing of Agreement)	Percentage of Contract Value
1	Submission of detailed 3-Year Action Plan (covering Year 1, Year 2 & Year 3)	Within T + 30 days	5%
	Deployment of all approved professionals.	Within T + 90 Days	
2	Monthly payments based on approved Monthly Progress Reports and certification of continued deployment of PMU professionals.	Monthly for 36 months (T + 1 month to T + 36 months)	75% (equally divided across 36 months)
3	Submission and approval of Year 1 Performance Report (Target vs Achievement) and Annual Work Plan for Year 2	Upon completion of 12 months (T + 12 months)	5%
4	Submission and approval of Year 2 Performance Report (Target vs Achievement) and Annual Work Plan for Year 3	Upon completion of 24 months (T + 24 months)	5%
5	Submission and approval of Final Performance Report for Year 3 (Target vs Achievement)	Upon completion of 36 months (T + 36 months)	5%

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6	Performance Retention (to be released after successful completion and final acceptance of all deliverables)	Within 60 days of contract closure and acceptance	5%
	Total		100%

III. Conditions for Monthly Payments

1. Monthly payments shall be subject to:
 - Submission of Monthly Progress Reports;
 - Certification of continued deployment of all approved PMU personnel;
 - Verification of deliverables as per approved scope of work.
2. In case any approved professional position remains vacant for more than 15 days in a month, proportionate deduction shall be made from the monthly payment.
3. In case of replacement of personnel, payment for the concerned position shall be admissible only after approval and deployment of the replacement professional.

IV. Performance-Linked Payments

1. Annual milestone payments (as specified above) shall be released only upon:
 - Submission of Target vs Achievement Report;
 - Certification of satisfactory performance by the Review Committee;
 - Approval of subsequent year’s Action Plan.
2. In case of partial achievement of agreed annual targets, the Competent Authority reserves the right to proportionately reduce the milestone payment.

V. Performance Retention

1. An amount equivalent to 5% of the Contract Value shall be retained as Performance Retention.
2. The Performance Retention shall be released upon:
 - Successful completion of the full contract period;
 - Submission and approval of Final Performance Report;
 - Settlement of all contractual obligations;
 - Submission of No Claim Certificate by the Agency.

VI. Invoicing and Payment Process

1. The Agency shall submit GST-compliant invoices as per the milestone schedule.
2. All invoices shall be accompanied by supporting documents as required under the Contract.
3. The Review Committee shall examine the deliverables and recommend payment.
4. Payment shall be released within 15 (fifteen) working days from the date of receipt of complete and correct invoice, subject to certification of satisfactory performance.

VII. Taxes and Statutory Deductions

All applicable statutory deductions including TDS and other taxes shall be deducted at source as per

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

prevailing laws.

7. Review and Reporting Requirements

I. Consultant Evaluation Committee (CEC)

i. The Client shall constitute a **Consultant Evaluation Committee (CEC)** for monitoring and reviewing the performance of the Technical Support Agency (TSA).

ii. The CEC shall conduct a formal performance review of the TSA on a **quarterly basis**. The review shall assess:

- Progress against agreed deliverables;
- Deployment and availability of approved personnel;
- Quality and timeliness of outputs;
- Compliance with contractual obligations; and
- Achievement of agreed Key Performance Indicators (KPIs), if applicable.

iii. Within thirty (30) days from the date of signing of the Contract (T), the TSA shall submit a **Draft Annual Work Plan** for Year 1, along with an indicative work plan for Years 2 and 3.

iv. For subsequent years, the TSA shall submit the Draft Annual Work Plan at least thirty (30) days prior to the commencement of the respective contract year.

v. The Annual Work Plan shall clearly specify:

- Year-wise and month-wise deliverables;
- Timelines and milestones;
- Resource deployment plan;
- Expected outputs and measurable targets.

vi. The Annual Work Plan shall become effective only upon written approval by the Client. The TSA shall perform its obligations strictly in accordance with the approved Work Plan.

vii. The Client reserves the right to modify, amend, or reprioritize the Work Plan in writing, based on organizational requirements, policy changes, or administrative needs. Such modifications shall be mutually discussed and formally recorded.

II. Reporting Requirements

i. The TSA shall submit:

- Monthly Progress Reports (MPRs);
- Quarterly Performance Reports;
- Annual Performance Reports (Target vs. Achievement);
- Any other reports as required by the Client.

ii. All reports shall be submitted in formats prescribed by the Client and within timelines specified in the approved Work Plan.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

iii. Payments shall be subject to submission and acceptance of required reports.

III. Non-Performance and Penalty

i. In the event that the TSA fails to meet agreed deliverables or performance standards during any quarterly review, the CEC shall record the deficiencies in writing.

ii. The Client may:

- Issue a written notice requiring corrective action within a specified time period; and/or
- Impose penalties as specified under the Penalty Clause of the Contract.

iii. In case of continued non-performance or failure to take corrective action within the stipulated time, the Client reserves the right to:

- Impose proportionate financial deductions;
- Withhold milestone or monthly payments;
- Invoke Performance Security; or
- Initiate termination proceedings as per Contract provisions.

iv. Imposition of penalty shall not relieve the TSA of its contractual obligations.

8. Limitation of Liability:

Except in cases of fraud, gross negligence, or willful misconduct, the total liability of the Technical Support Agency (TSA) under this Contract shall not exceed 100% of the total Contract Value. Neither party shall be liable for any indirect, incidental, or consequential damages. This limitation shall not apply to breach of confidentiality, intellectual property rights, or third-party claims arising out of the TSA's actions.

9. Details of Professionals and their responsibility:

SI No	Professional required	Experience & Qualification
1	Team Leader(1 Nos)	A seasoned professional with a Master's Degree in Agriculture/Veterinary/Fishery/Forestry/Horticulture, MBA/MA in Rural Management, or MA in Sociology with at least 10 years' experience in Livelihoods, Value Chain Development, understanding the issues of Livelihoods, identification of the gaps in the Livelihoods activities, analyzing and developing effective strategies for Multifarious Livelihoods, Strong understanding on different Govt Schemes and models. Develop a robust Convergence Matrix, for facilitating beneficiaries in accessing different entitlements and schemes. He /She will Lead the Team of TSA and Provide Support to the Livelihoods Cell. He/She will responsible for overall achievement of team.
2	Consultant-Organic Farming (2 Nos)	A seasoned professional with a Master's Degree in Agriculture and allied Science with the specialization of Organic Farming/Agronomy/Soil Science/ Agri Business management with at least 5 years' experience in Agriculture Science and at least 3 years' experience in organic certification, understanding the concept of Organic farming in accordance with PGS system and 3 rd Party Certification by developing effective strategies for Pro-poor Value Chain development. Strong understanding on different Govt. Schemes and models. Develop a robust Convergence Matrix, for facilitating beneficiaries in accessing different entitlements and schemes. Having Leadership and Coordination Skills.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

3	Consultant-Natural Farming (1 Nos)	A seasoned professional with a Master's Degree in Agriculture and allied Science with the specialization of Natural Farming/Agronomy/Soil Science/ Agri Business management & Agriculture Chemistry with at least 5 years' experience in Agriculture Science w.r.t. Natural Farming through Certification process, understanding the concept of natural farming in accordance with PGS system by developing effective strategies for Pro-poor Value Chain development. Strong understanding on different Govt. Schemes and models. Develop a robust Convergence Matrix, for facilitating beneficiaries in accessing different entitlements and schemes. Having Leadership and Coordination Skills.
4	Consultant-Horticulture (1 Nos)	A seasoned professional with a Master's Degree in Horticulture Science/ Agriculture science with more than 5 years' experience in the subject domain. Sound knowledge on Package of practices on Horticulture based Interventions.
5	Consultant- Plant Protection (2 no.)	<p>A seasoned professional with a Masters Degree in Agriculture Entomology with Specialization of Apiculture or similar education with at least 5 years' experience in the subject domain. Sound knowledge on set up of Apiaries, Management of Honey Bee Colonies, and versatile for promotion and day to day management of Apiculture Clusters. In addition to these activities plant protection activities may also be taken for all Agriculture/ Horticulture/Livelihoods Clusters.</p> <p>A seasoned professional with a Masters Degree in Agriculture or similar education/Plant Pathology/ Entomology with Specialization of Mushroom and plant pathology diagnosis and guidance measures with at least 5 years' experience in the subject domain. Sound knowledge on set up of Mushroom Clusters, Mushroom Spawn unit, and Mushroom related activities. In addition to these activities plant pathology activities may also be taken for all Agriculture/ Horticulture/ Livelihoods Clusters.</p>
6	Consultant-IFC(2 Nos)	A seasoned professional with a Masters Degree in Agriculture/Agri MBA/Horticulture/Agriculture Engineering at least 5 years' experience in the subject domain. Sound knowledge on set up of Integrated Farming Clusters in field. Good liaisoning with line department for convergence. Responsible for management of IFC Clusters related to Planning, Monitoring, Coordination and Training. Able to manage MIS, Fund tracking and Coordination among Cluster based activities with proper documentation.
7	Consultant-Livestock and Animal Science(1 nos)	A seasoned professional with a Bachelors Degree in Veterinary Science with specialization of Dairy/Poultry/Goat Rearing/Animal Science at least 5 years experience in the subject domain. Sound knowledge on Convergence with Govt/NGO/CSR and also management of partnership and market linkage activities related to Livelihoods.
8	Consultant-Fisheries and Aquaculture (1 nos)	A seasoned professional with a Bachelors Degree in Fishery Science (Providing core technical expertise) and masters degree in Agri business management/ Fishery science with specialization of Tank Pisciculture, BioFloc, Hatchery Management, at least 5 years' experience in the subject domain. Sound knowledge on Convergence with Govt/NGO/CSR, and also management of partnership and market linkage activities related to Livelihoods.
9	Consultant-NTFP & Forest based Intervention(1nos)	A seasoned professional with a Masters Degree in Forestry with specialization of NTFP, Forest based livelihoods activity, more than 5 years' experience in the subject domain. Sound knowledge on Convergence with Govt/NGO/CSR and also management of partnership and market linkage activities related to Livelihoods.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

10	Consultant-Agricultural Engineering(1nos)	A seasoned professional with a Master's Degree in Agricultural Engineering with specialization in Farm Machinery and Power (FMP), at least 5 years' experience in the subject domain. Sound knowledge on Custom Hiring Centres (CHC), renewable energy, Drone didi and agriculture allied activities. Sound knowledge on Convergence with Govt/NGO/CSR, and also management of partnership and market linkage activities related to Livelihoods.
11	Monitoring, Evaluation & Documentation (M E & D Expert)	A master's degree in a relevant field such as Agri business management, statistics, economics, social sciences, or public policy will be preferred. Relevant work experience in monitoring and evaluation, data analysis, and documentation with a minimum 5 years of experience. Proficiency in using statistical software packages such as SPSS as well as data visualization tools such as Tableau, is required. Knowledge of monitoring and evaluation frameworks and methodologies is essential. Responsible for managing monitoring and evaluation activities and ensuring that they are completed on time and within budget.
12	Enterprise Development Expert (ED Expert)	A master's degree in Agri business management, economics, or a related field is essential. Candidates with a degree in a technical field, such as engineering or computer science, may also be considered if they have relevant business experience. Candidates should have at least 5 years of experience in business development, entrepreneurship, or related fields. Experience working with small and medium-sized enterprises (SMEs) will be preferred. Strong understanding of business operations, including finance, marketing, sales, and customer service, is essential. Candidates should be able to identify market trends and analyze data to inform business decisions. As enterprise development often involves working with businesses in different communities and cultural contexts, candidates should be able to work effectively in diverse cultural environments.
13	Marketing and Branding Expert	A master's degree in Agri business management/ Business administration or a related field is required. A minimum of 5 years of experience in market research, market development, or business development is essential. Experience in the agriculture sector or rural development will be preferred. Knowledge of market analysis, business planning, and financial management is necessary to design and implement successful market linkages programs.
14	IEC Communication Expert	A seasoned communication professional with a Master's Degree in Mass Communication, Journalism, Development Communication, Public Relations, Rural Management, or Social Work, with at least 5 years of relevant experience in Information, Education, and Communication (IEC), social/ behavior change communication (SBCC), and public outreach. The candidate should have a strong understanding of designing and implementing IEC strategies for development programs, particularly in rural and community-based settings. Experience in working with government schemes, awareness campaigns, and multi-stakeholder coordination is essential.
15	Food Processing Expert (FPE)	The candidate should have a minimum educational qualification of bachelor's or master's degree in food science, food technology, agricultural engineering or a related field is often required. The candidate should have at least 5 years of experience in food processing, including experience in areas such as food safety, quality control, and production management. Experience in areas such as food manufacturing, food packaging, or food research and development will also be preferred. The candidate should have a knowledge of food processing equipment, as well as a good understanding of food microbiology, food chemistry, and food engineering principles. Familiarity with local and national regulations governing food safety, labelling, and quality is important for food processing experts.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

16	Design Development Expert (DDE)	<p>Candidate should have a bachelor's or master's degree in a relevant field such as design, engineering, agricultural engineering, architecture, or industrial design. A higher degree or additional certifications can be an added advantage. The candidate should have relevant work experience with minimum 5 years in design development, preferably in a related industry. The candidate should have a strong technical background in design software, such as CAD, SolidWorks, or other design tools. Knowledge of design principles, materials, and manufacturing processes will be preferred.</p> <p>Note: The Design & Development Expert (DDE) will be engaged on a part-time basis, depending on product and project requirements. Deployment will be on a man-day's basis, as per the needs identified by the project. The agency is required to quote financials for this expert on a 3-year man-days basis in the financial proposal</p>
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Note: The requirement of the Key staffs may be increase or decrease as per the need of the projects.

10. Replacement of Key Personnel

The key professionals to be deployed under this contract must be dedicated for the contract period. However, the Client reserves the right to request the Consultant to replace the assigned personnel if they are not performing to a level of satisfaction. After written notification, the Consultant will provide CV of appropriate candidates within Seven **(15) days** for review and approval. The Consultant must replace the personnel within seven **(7)** working days from the date of approval of replacement. If one or more key personnel become unavailable / leave the project for any reason midway under the contract, the Consultant must notify the Client at least fourteen **(14) days** in advance, and obtain the approval prior to making any substitution. In notifying the Client, the Consultant shall provide an explanation of circumstances necessitating the proposed replacement and submit justification and qualification of replacement personnel in sufficient detail to permit evaluation of the impact on the engagement. Acceptance of a replacement person by the Client shall not relieve the consultant from responsibility for failure to meet the requirements of the contract. Change in key professionals without due approval by the Authority will lead to implication as below;

- a. The agency may change a maximum of 5% staff with the prior consent of the Client in accordance with the Contract and in such case; a replacement staff shall have equal or better qualifications and experience as those of the originally proposed Key Expert. If the agency proposes to change more than 10% staff in a year, a penalty of 5% of the remuneration cost fixed for that particular staff shall be deducted by the Client. This clause shall not be applicable if the staff replacement is due to the resignation/medical reasons/ superannuation of the staff members.
- b. In case, agency proposes the replacement of the staff in 3rd year, If so extended, the 10% of remuneration cost for that particular staff shall be deducted by the Client.
- c. Replacement penalty shall not be applicable for MIS associate's staff.

11. Services and Facilities to be Provided by the Client:

OLM will provide the following:

- a. Provision of work station for the staff at OLM state team will be provided.
- b. Office communication materials for all the Agency will be provided.
- c. Causal leave, Travel & accommodation during field visit are applicable to professionals as per OLM Norms which shall be reimbursed to the professionals directly after scrutiny by finance OLM

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

12. Other Terms & Conditions:

- i. After selection of the agency, the Contract will be executed between OLM and Selected agency. The clauses of the Contract will be binding on the parties.
- ii. Amendment: The Amendment will be affected after the execution of Contract by both the parties. In this case, 30 days written notice will be served by any of the party to the other party.
- iii. Termination Notice: In case of termination of Contract, 60 days written notice will be served by any of the party to the other party. The OLM has sole discretion to terminate with immediate effect without giving notice depending upon the gravity of the lapses of the organisation.
- iv. The TSA shall use the service of quality resources in this assignment for implementation of the project.
- v. The requirement of professionals may increase or decrease during the period of contract. The payment shall be made accordingly as per the deployed professionals.
- vi. Additional Scope: As per the need, The Client may assign additional scope at any point of time during the period of Contract or after closure of the Contract as the case may be. The cost of the additional scope shall be determined separately by the approval of the competent Authority.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

SECTION: 4

TECHNICAL PROPOSAL SUBMISSION FORMS

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

TECH - 1

COVERING LETTER

(ON BIDDER'S LETTER HEAD)

[Location, Date]

To

**State Mission Director,
Odisha Livelihoods Mission
Mission Shakti Dept.
SIRD & PR Campus, Unit-8, Bhubaneswar
Odisha, Pin Code: 751012
E-mail: procure.olm@gmail.com**

Subject: Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM) [TECHNICAL PROPOSAL]

Dear Sir,

I, the undersigned, offer to provide the services for the proposed assignment in respect to your Request for Proposal No. _____, Dated: _____. I hereby submitting the proposal which includes this technical proposal sealed under a separate envelope. Our proposal will be valid for acceptance up to **180 Days** and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

All the information and statements made in this technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR including of our technical & financial proposal is found to be deviated, then your authority shall have rights to reject our proposal. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf.

I understand you are not bound to accept any proposal you

receive. I remain,

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____

Address of Bidder: _____

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

TECH - 2

Bidder's Organization (General Details)

Sl. No.	Description	Full Details
1	Name of the Bidder	
2	Address for communication: Tel : Email id:	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No.:Email id:	
4	Registration / Incorporation Details Registration No:Date & Year. :	
5	Local office in Odisha If Yes, Please furnish contact details	Yes / No
6	Bid Processing Fee Details Amount: BC/DD No. : Date: Name of the Bank:	
7	PAN Number	
8	Goods and Services Tax Identification Number (GSTIN)	
9	Willing to carry out assignments as per the scope of work of the RFP	YES
10	Willing to accept all the terms and conditions as specified in the RFP	YES

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____ Bidders should submit the required supporting documents as mentioned above. Non- submission of required documents as listed above will lead to rejection of the bid.

TECH-3

Bidder Organization (Financial Capabilities Details)

Financial Information in INR				
Details	FY 2022-23	FY 2023 - 24	FY 2024-25	Average
Average Turnover (in Lakh) in India				
Supporting Documents: Audited certified financial statements for the last three FYs (Submission of copies of Income & Expenditure Statement and Balance Sheet for the respective financial years is mandatory along with this form) <i>Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the technical proposal failing which the proposal will be out rightly rejected. No scanned copy will be entertained.</i>				

Signature and Seal of the Company Auditor with Date in original

Authorized Signatory [In full initials with Date and Seal]: _____

Communication Address of the Bidder: _____

[NB: No Scanned Signature will be entertained]

Bidders should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.

TECH - 4

FORMAT FOR POWER OF ATTORNEY

(On Bidders Letter Head)

I, _____, the _____ (Designation) of (Name of the Organization) in witness whereof certify that **<Name of person>** is authorized to execute the attorney on behalf of **<Name of Organization>**, **<Designation of the person>** of the company acting for and on behalf of the company under the authority conferred by the **< Notification/ Authority order no.>** Dated **<date of reference>** has signed this Power of attorney at **<place>** on this day of **<day><month>**, **<year>**.

The signatures of **<Name of person>** in whose favor authority is being made under the attorney given below are hereby certified.

Name of the Authorized Representative:

(Signature of the Authorized Representative with Date)

CERTIFIED:

Signature, Name & Designation of person executing attorney:

Address of the Bidder:

Note: Board resolution confirming the Authority of the signatory to submit the proposals could also be provided as a substitute to the Power of Attorney.

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

TECH - 5

(BIDDER'S PAST EXPERIENCE DETAILS)

(Previous Assignment Details)

Sl. no .	Name of the Client	Name of the assignments	Assignment is externally aided project/ multi-lateral project/Other	Assignment is Farm/ Non-Farm Livelihoods	Does the bidder meet the experience criteria as per Sl. No. 5 of Table-1? If yes, specify the page number(s) of the supporting documents.	Cost of the assignment	Date and year of receiving the Assignment/Work order	Date and year of Assignment completed	Page No in which Supporting documents attached
A	B	C	D	E	F	G	H	I	J
1									
2									
3									
4									
5									

Note: Bidders are requested to furnish the list of the assignments undertaken during the last 5 Financial Years as per the above prescribed format only. Information not conforming to the above format will be treated as non-responsive. Copies of the Work order / Contract Document / Completion Certificate from the previous Clients need to be furnished along with the above information.

TECH - 6

INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND DECLARATION THERE OF

Are there any activities carried out by your agency which are of conflicting nature. If yes, please furnish details of any such activities.

If no, please certify,

IN BIDDER'S LETTER HEAD

I, hereby declare that our agency is not indulged in any such activities which can be termed as the conflicting activities as mentioned in **Section 2: [Information to the Bidder] under Eligibility Criteria: Para (IV)**.

I, also acknowledge that in case of misrepresentation of any of the information, our proposal / contract shall be rejected / terminated by the Client which shall be binding on us.

FORMAT FOR AFFIDAVIT CERTIFYING THAT BIDDER IS NOT BLACKLISTED

Affidavit

I M/s., (the name of the Bidder and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s/ chief executive officer/ directors/managers are not barred or blacklisted by any government or government instrumentality or public sector in India or in any other jurisdiction to which we or our Affiliates belong or in which we or our Affiliates conduct business from participating in any project or being awarded any contract, either individually or as member of a consortium and no such bar or blacklisting subsists as on the Proposal Due Date.

We further confirm that we are aware this RFP would be liable for rejection in case any material misrepresentation is made or discovered at any stage of selection and/or thereafter during the term of the Contract.

Dated thisDay of , 2026....

Authorized Signatory [*In full and initials*]: _____

Name and Designation with Date and Seal: _____

Signature : _____

Bidders should submit the required supporting documents as mentioned above. Non-submission of required documents as listed above will lead to rejection of the bid.

TECH - 7

Comments and Suggestions on the Terms of Reference / Scope of Work and Counterpart Staff and Facilities to be provided by the Client

A: On the Terms of Reference / Scope of Work:

[The consultant needs to present and justify in this section, if any modifications to the Terms of Reference he is proposing to improve performance in carrying out the assignment (such as deleting some activity considering unnecessary, or adding another, or proposing a different phasing of the activities / study process modifications). Such suggestions should be concise and to the point, and incorporated in the technical proposal. Modification / suggestion will not be taken into consideration without adequate justification. Any change in manpower resources will not be taken into consideration]

B: On Input and Facilities to be provided by the Client:

[Comment here on inputs and facilities to be provided by the Client with respect to the Scope of Work and Study Implementation]

Authorized Signatory [In full and initials]: _____
Name and Designation with Date and Seal: _____

TECH - 8

DESCRIPTION OF APPROACH, METHODOLOGY AND WORKPLAN TO UNDERTAKE THE ASSIGNMENT

[Technical approach, methodology and work plan are key components of the Technical Proposal. In this Section, bidder should explain his understanding of the scope and objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Further, he should highlight the problems being addressed and their importance, and explain the technical approach to be adopted to address them. It is suggested to present the required information divided into following four sections]

A. Understanding of Scope, Objectives and Completeness of response

Please explain your understanding of the scope and objectives of the assignment based on the scope of work, the technical approach, and the proposed methodology adopted for implementation of the tasks and activities to deliver the expected output(s), and the degree of detail of such output. ***Please do not repeat/copy the ToR here.***

B. Description of Approach and Methodology:

- Key guiding principles for the establishing TSA
- Understanding of the concept of institutional set up
- Approaches to overcome the challenges and meet the requirements of the assignment.
- Review Stakeholders Engagement/involvement
- Monitoring & Evaluation mechanism of programmes and interventions for better outcomes
- Any other issues mentioned in the ToR

C. Methodology to be adopted:

Explaining of the proposed methodologies to be adopted highlighting of the compatibility of the same with the proposed approach. This includes:

- Qualitative and quantitative suggestive tools
- Suggestive to improve its efficiency, efficacy and targeting in each thematic area of interventions
- Any other issues mentioned in the ToR

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

NB: Bidders are requested to furnish the above information limiting it up to 20 pages only with Arial Font Size-12.

TECH - 9

Format of Curriculum Vitae (CV) for Proposed Key Professional(All the 19 nos CVs required to submit)

1. Proposed Position:

2. Name of Firm:

3. Name of Staff:

4. Date of Birth:

5. Years with Firm:

6. Nationality:

7. Education:

[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]

8. Membership in Professional Associations:

9. Other Trainings:

10. Countries of Work Experience:

11. Languages:

[For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]

12. Employment Record:

[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held. For experience give types of activities performed and Client references, where appropriate as per the prescribed format given below]

From [Year]	To [Year]
Employer Name:	
Position Held:	
Details of the TaskAssigned <i>[List all tasks to be performed under this Assignment/job]</i>	

13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Among the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/jobs that best illustrate staff capability to handle the tasks listed under point 12.]

Name of the Project	
Year	
Location	
Name of the Client	
Project Feature	
Position Held	
Activities Performed	

Certification:

I, the undersigned, certify that to the best of my knowledge and belief that this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any misstatement herein leads to disqualification of CV.

Date:

Signature of Key Professional with Date _____

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

NB: CV writeup restricted to 20 pages only with quality information relevant to the key professional requirements. The CVs needs to be jointly signed by the proposed professional and the authorized representative of the Bidder.

TECH – 10

PROPOSED WORKPLAN TO CARRY OUT THE ASSIGNMENT

Month → (1 to 36 months)	1	2	3	4	5	6 to 36
<u>Sequence of Activities / Sub Activities</u>						
↓						

Indicate all main activities / sub activities of the proposed assignment including delivery of reports (Inception, Periodic Reports) and other associate sub-periodic activities

Authorized Signatory [*In full and initials*]: _____

Name and Designation with Date and Seal: _____

SECTION: 5

FINANCIAL PROPOSAL

FIN-1
COVERING LETTER
(In Bidders Letter Head)

[Location, Date]

To

State Mission Director,
Odisha Livelihoods Mission.
SIRD & PR Campus, Unit-8, Bhubaneswar
Odisha, Pin Code: 751012
E-mail: procure.olm@gmail.com

Subject: **Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM) [FINANCIAL PROPOSAL]**

Sir

I, the undersigned, offer to provide the consulting services for [*Insert title of assignment*] in accordance with your Request for Proposal No._____, Dated:_____. Our attached Financial Proposal is for the sum of [***Insert amount(s) in words and figures***].

The above quoted amount is exclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of **180 days**. I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any proposal you receive. I remain,

Yours faithfully,

Authorized Signatory [*In full and initials*]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

—

FIN-2

SUMMARY OF FINANCIAL PROPOSAL

Name of the Assignment :				
Sl. No.	Fee Particulars	Amount in INR		
A	Remuneration for Key Professionals			
	Description of Manpower	Qty	Monthly Rate(in INR)	Total for 36 months
1	Team Leader	1		
2	Consultant Organic Farming-1	1		
3	Consultant Organic Farming -2	1		
4	Consultant-Natural Farming	1		
5	Consultant-Horticulture	1		
6	Consultant- Plant Protection-1	1		
7	Consultant- Plant Protection-2	1		
8	Consultant-IFC-1	1		
9	Consultant-IFC-2	1		
10	Consultant-Livestock and Animal Science	1		
11	Consultant-Fisheries and Aquaculture	1		
12	Consultant-NTFP & Forest based Intervention	1		
13	Consultant-Agricultural Engineering	1		
14	Monitoring, Evaluation & Documentation (M E & D Expert	1		
15	Enterprise Development Expert	1		
16	Market Linkage Expert	1		
17	IEC Communication Expert	1		
18	Design Development Expert	1		
19	Food Processing Expert	1		
Total Remuneration for KeyProfessionals				
B	Overhead Cost			
C	Consulting Fee(A+B)			
D	Taxes applicable as per GST Act@ _____ % of Consulting Fee (C)			
Grand Total (INR) (C+D)				
In Words				

NB:

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

1. *Bidders shall submit the financial proposal as per the prescribed format given above in both figures and words, and signed by the Authorized Representative. In the event of any difference between figures and words, the amount indicated in words shall prevail.*
2. *Taxes will be paid by the Client as per the applicable rate under GST Act from time to time. Consultancy fee proposed for the assignment shall remain fixed till completion of the contract.*

Authorized Signatory [In full and initials]: _____

Name and Designation with Date& Seal: _____

Authorized Signatory [In full and initials]: _____

Name and Designation with Date& Seal: _____

Selection of Technical Support Agency (TSA) to provide implementation support in promotion of Farm & Non-Farm Livelihoods across the state under Odisha Livelihoods Mission (OLM)

FIN-3

DETAIL BREAK-UP OF FEE OF KEY PROFESSIONALS

Sl.No	Position	Requirement	Name of Key Person	Monthly Fee in INR	Yearly Fee in INR	Total Fee in 36 months (INR)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
Total						
In Words						

Authorized Signatory [In full and initials]: _____

Name and Designation with Date& Seal: _____

FIN-4

BREAKDOWN OF OVERHEAD EXPENSES

<u>Sl.No</u>	<u>Description</u>	<u>Unit nos</u>	<u>Unit Price in INR</u>	<u>Lump sum Total Amount in INR for 36 months</u>
1			Lump sum	
2				
3				
Grand Total in INR				
In Word				

Authorized Signatory [In full and initials]: _____

Name and Designation with Date& Seal: _____

SECTION - 6

ANNEXURE

BID SUBMISSION CHECK LIST

S/no	Description	Submitted (Yes/No)	Page No.
TECHNICAL PROPOSAL (ORIGINAL)			
1.	Filled in Bid Submission Check List (ANNEXURE-I)		
2.	Covering Letter (TECH -1)		
3.	Bid Processing Fee of Rs. 5500/- including GST & Bid Security of Rs 1150000/- in form to DD/ BC		
4.	Copy of Certificate of Incorporation / Registration of the Bidder		
5.	Copy of PAN		
6.	Copy of Goods and Services Tax Identification Number (GSTIN)		
7.	Copies of IT Returns & Turn over for the last 3 years (2022-23,2023-24 & 2024-25)		
8.	Copies of turnover Certificate		
9.	General Details of the Bidder (TECH - 2)		
10	Financial details of the bidder (TECH - 3) along with all the supportive documents such as copies of Profit – Loss Statement and Balance Sheet for the concerned period		
11	Power of Attorney (TECH - 4) in favour of the person signing the bid on behalf of the bidder.		
12	List of assignments of similar nature (Past Experience Details) (TECH - 5) along with the copies of work orders for the respective assignments		
13	Self-Declaration on Potential Conflict of Interest and not having black listed (TECH - 6)		
14	Comments and Suggestions (TECH – 7)		
15	Description of Approach, Methodology & Work Plan (TECH - 8)		
16	Curriculum Vitae (CV) for Proposed Key Professionals (Tech-9)		
17	Work Plan (TECH – 10)		
FINANCIAL PROPOSAL (ORIGINAL)			
1	Covering Letter (FIN-1)		
2	Summary of Financial Proposals (FIN-2)		
3	Details break up of fees of key professionals (FIN-3)		
4	Breakdown of overhead expenses (FIN-4)		

Undertaking:

- All the information have been submitted as per the prescribed format and procedure.
- All pages of the proposal have been sealed and signed by the authorized representative.

Authorized Signatory [In full and initials]: _____

Name and Designation with Date and Seal: _____

PERFORMANCE BANK GUARANTEE FORMAT

To

The State Mission Director,
Odisha Livelihoods Mission,
Mission Shakti Department. Govt. of Odisha,
SIRD & PR Campus, Unit-8, Bhubaneswar
Odisha, Pin Code: 751012
E-mail: procure.olm@gmail.com

WHEREAS(Name and address of the Consultant) (hereinafter called "the Consultant") has undertaken, in pursuance of RFP no..... dated to undertake the service (description of services) (herein after called "the contract").

AND WHEREAS it has been stipulated by _____(Name of the Client) in the said contract that the Consultant shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the Consultant, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the consultant to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the consultant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the consultant shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This performance bank guarantee shall be valid until the day of. ,

Our branch at Bhubaneswar (Name & Address of the Bank) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our Bhubaneswar branch a written claim or demand and received by us at our Bhubaneswar branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

(Signature of the authorized officer of the Bank)

.....
.... **Name and designation of the officer**

.....
Seal, name & address of the Bank & Branch